

Hapton Parish Council

Monday, 10th July 2017

- **Present:** Councillor Downham (in the Chair) and Councillors Differ, Greenwood, Kayley and Lakeland.
- **Others:** Michael Greenwood (Lengthsman) and Steve Watson (Clerk)

Parish Council Agenda

Councillor Downham opened the meeting and welcomed everyone.

	Action	Who by
17/18/056 Council Vacancy		
New Councillor Annmarie Differ was welcomed to the meeting, the Acceptance of Office and Disclosable Pecuniary Interest forms will be emailed.		
17/18/057 Apology for absence and reasons given		
Apologies were submitted on behalf of Councillors Tim Birbeck. Borough Councillor Jean Cunningham also submitted her apologies.		
17/18/058 Declarations of Disclosable Pecuniary Interest / Code of Conduct		
There were no declarations of disclosable pecuniary interest.		
19		

17/18/059 RESOLVED: That the meeting would be adjourned to		
welcome comments from members of the public.		
There were no resident's present.		
There was no Police report and there had not been a PACT meeting as Rebecca has been absent. PACT online has been suggested and future meetings are to be checked	PACT	JG
There was no County Councillor report.		
Borough Councillor Joanne Greenwood reported that the Borough Council has appointed a new Chief Executive who has a positive attitude despite the cuts. There was no news on Borough Boundaries changing and these may be confused with the parliamentary boundary changes. The Local Plan is with the inspector and sign have been displayed for a development off Burnley Bridge, however this has not had planning approval. The Borough enforcement have been to a development that has not put in planning permission. A lot of cars have been removed from a problem area		
and progress is being made. Problems with the traffic lights at the bridge are still being reported. Highways have been notified but are taking up to 16 weeks to reply.		
17/18/060 The meeting was formally re-convened for business		
17/18/061 Minutes of the last meeting held on the 10 th July 2017.		
The minutes of the last meeting were submitted for approval as a correct record.		
RESOLVED: That the Minutes of the Parish Council meeting held on the 10 th July 2017 are approved as a correct record.		
17/18/062 Matter Outstanding as listed		
A solicitor visit has resulted in copies of a number of documents that will be stored in the community center. A land registry search can be carried out by the solicitor for £3.00.		
RESOLVED: That a land registry search for 2 plots of land will be carried out.	search	JL & CD
A meeting about football pitch drainage was held with Andy Buck. Agreed to spray the edge ditched to remove the grass and spike the pitch. The pitch is	Recreation Ground	JG

still water logged, hasn't been mowed and needs to be painted and the goal posts repaired and installed.		
The new Councillor will provide contact details and photograph for the	Details	AD
website	Details	
The no tipping sign is no longer needed at Mill Hill as the area is to be		
closed.		
17/18/63 Updates		
Website		
The website has been undeted and Councillar Differ's details are to be	Deteile	Clark
The website has been updated and Councillor Differ's details are to be	Details	Clerk
included. The Facebook page is not being updated.		
Update on Events		
The Christmas Light Switch On will be held on Monday 4 th December at	Tree	JG
6:30 for 6:45 switch on, a location for a new tree needs to be found. The	location	
school is to be asked for a location and the Borough Council for advice. The		
Church was suggested.		
Remembrance Sunday and the Bonfire event are to be put on the website	Adverts	Clerk
and Facebook.		
17/18/064 Councillor Reports including reports from representatives		
of outside bodies		
The Heritere Oreun did a well to the ten of Hernelden and are to revisit the		
The Heritage Group did a walk to the top of Hameldon and are to revisit the area with GPS, they also had a walk around Hapton Park.		
Community Centre Update		
The Borough Council have responded by stating that the Parish Council are		
responsible for providing the fire safety equipment, external funding is to be	CVS	JG
checked with CVS and a risk Assessment brought to the next meeting.	Risk Asses	CD
17/18/065 Lengthsman		
Trees on Recreation Ground have been finished but youths are causing	Allotment	CD
damage to the trees and needs to be reporting to the Police. An allotment	Tenant	
tenants knows who is responsible. The plants on the Bridge are doing very	information	
well.		
17/19/066 Allotmonto		
17/18/066 Allotments		
All plots are now full and there are 4 on the waiting list.		
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Plot B6 was given up on the 1 st June, 2 months' notice is required to terminate a plot. The tenant also has plot B5 and had only paid 1 bond of £200 for B5, therefore there is no bond to repay for plot B5. The tenant had sub-let plot B5 to a resident outside the Parish and advertised the plots for rent on Facebook at a cost of £270. There was nobody on the waiting list at the time so it was therefore agreed to allow the tenant to retain the plot as an act of good faith if the issue is resolved. The new tenant has paid the bond and full years rent, the rent is to be apportioned from the 1 st June and a discount offered on next year's rent.	
The tenant of plot B5 has moved outside the Parish and is no longer eligible for an allotment. She has a friend working the plot in her absence. It is firmly believed that this is a sub-letting issue, however as an act of good faith, the tenant will be allowed to retain the tenancy until 31 st March 2018 when the plot may be transferred to the friend working the plot, if this resolves the issue.	
There was an accusation of abusive emails, evidence is to be requested before this can be investigated further.	
A meeting has been arranged to look at expanding the allotments with further new plots.	
The request for 2 shed on an allotment was approved.	
17/18/067 Planning	
There were no applications to be considered:	
The Spa Wood Appeal was noted and existing objections will be included with the information to the Planning Inspector. There were no late applications. The Bridge Inn looks tidier and the Hyndburn Plan was noted.	
There were no comments on the application.	
17/18/068 Finances	
The following invoices were tabled	
The following invoices were tabled. Bill's for payment:	
Clerk's Salary – July & Aug (Standing Order) PAID £368.96 S/O	
HMRC Clerk Tax Jul & Aug £92.24 100549	
M J Greenwood Lengthsman Jul & Aug £800.00 S/O	
M J Greenwood Lengthsman Jul £250.00 100545 PAID	
M J Greenwood Lengthsman Aug £50.00 100546	
Springwood £61.65 100202 PAID	
Aug Bank Balances – Fundraising Account £1.714.65	
Aug Bank Balances – Fundraising Account £1,714.65 Expenses Account £16,127.38	

TOTAL £20,427.70		
The Budget Monitoring Report and Bank Reconciliations were noted.		
Resolved: That the above bills are paid.		
£50.00 in Allotment Bond money and £12.00 in rents has been paid.		
17/18/069 Clerk's Report including Correspondence		
The Clerk's report was noted. The MP letter was noted.		
RESOLVED: That the Clerk's Report and correspondence is noted.		
17/18/070 Visual Audits		
Trees on Water Street need maintenance but there are needles which need to be reported. A speed camera for the top road was suggested and a mattress has been dumped at West Hall Farm, although this is private land. The top road is flooding again.	Needles	JG
17/18/071 Date of next meeting		
It was agreed to include a chapter of the Good Councillor Guide at future meetings.	Agenda	Clerk
Date of the next meeting Monday 9 th Ocober2017 and will start at 7:00pm.		
The meeting closed at 9:20 and all present were thanked for attending.		