



Hapton Parish Council

Monday, 12th November 2018

Present: Councillor Downham (in the Chair), Councillors Differ, Kayley and Lakeland.

Others: Steve Watson (Clerk) and Michael Greenwood (Lengthsman).

Parish Council Agenda

Councillor Downham opened the meeting and welcomed everyone.

	Action	By
18/19/097 Apology for absence and reasons given		
Apologies were submitted by Councillor Joanne Greenwood and County Councillor Hosker.		
18/19/098 Declarations of Disclosable Pecuniary Interest / Code of Conduct		
There were no declarations of disclosable pecuniary interest.		
18/19/099 RESOLVED: That the meeting would be adjourned to welcome comments from members of the public.		
There were no members of the public present.		
There was no Police report and no PACT priorities.		

There was no County Councillor Report.		
There was no Borough Council Report.		
18/19/100 The meeting was formally re-convened for business		
18/19/101 Minutes of the last meeting held on the 8th October 2018.		
The minutes of the last meeting were submitted for approval as a correct record. It was noted that Councillor Differ attended the meeting but was not listed as present.		
RESOLVED: That, with the above amendment, the Minutes of the Parish Council meeting held on the 8th October 2018 are approved as a correct record.		
18/19/102 Matter Outstanding as listed		
It was agreed that the 2019 Bonfire would be advertised better with more posters detailing what is on and what time. It was agreed to revisit the deeds then get a solicitors advice on the changes in land boundaries. Footpath 43 needs improving as it is dangerous. The dog bin has been installed and 50 beech trees will be delivered next week.		
18/19/103 Updates		
Website		
The website and Facebook page have been updated. There have been 161 unique views and 399 page views. Facebook is now very active.		
Update on Events		
The firework event has received high praise and all involved were thanked.		
The Christmas Lights Switch On event is being held on Monday 26 th November and the Christmas Party is on the 10 th December at the Hapton Inn at 8pm.		
Community Centre		
The lights are not working outside the Community Centre.		

18/19/104 Councillor Reports including reports from representatives of outside bodies		
The Heritage Group have set up exhibitions on the 19 th and 26 th November were further work will be carried out on transcribing Lady Towneley's will at Burnley library and the Methodist hall. A big exhibition is planned at Towneley Hall next September.		
18/19/105 Lengthsman		
The Fairground van has caused soot to be deposited on a resident's fence and the Lengthsman will clean and repaint. The Chapel will pay the Council for the Lengthsman to cut the hedges and the beech trees will be planted next week.		
18/19/106 Allotments		
There are 2 people on the waiting list		
There were no further maintenance issues.		
18/19/107 Planning		
The following applications were considered.		
1. APP/2018/0479 – Use of land for storage of containers (resubmission of APP/2017/0485), Thorney Bank Industrial Estate, Burnley Road.		
2. APP/2018/0484 – Change of use and conversion of agricultural building to form 1 dwelling, Park Gate Barn Hameldon Road.		
RESOLVED: That there were no objections to either applications.		
RESOLVED: That any Applications received requiring a reply before the next meeting are delegated to the Clerk in consultation with the Chair and Vice-Chair.		
18/19/108 Finances		
The following invoices were tabled.	Bill's for payment:	
1. Clerk's Salary –October (Standing Order) Paid	£184.48	S/O
2. HMRC Clerk Tax September	£46.12	100587
3. M J Greenwood Lengthsman September Paid	£400.00	S/O
4. 1&1	£23.97	100588
5. Classic Fireworks	£1,200.00	100589
6. M. Greenwood Lengthsman	£100.00	100590
7. Springwood Nursery	£74.29	100591
8. Royal British Legion Wreaths	£60.00	100593
9. Christmas Meal	£60.00	100594

The Budget Monitoring Report, Bank Reconciliations payments and receipts were noted. The Bank balances were also noted.		
Resolved: That the above bills are paid.		
18/19/109 Clerk's Report including Correspondence		
The Clerk's report was noted.		
RESOLVED: That the Clerk's Report is noted.		
18/19/110 Policy Review		
The Annual Return and External Audit response were noted.		
The Following were reviewed: <ol style="list-style-type: none"> 1. Standing Orders 2. Financial Regulations 3. Asset Register 4. Risk Assessment 5. Publication Scheme 6. Effectiveness Of Internal Audit 		
RESOLVED: That the above are agreed.		
18/19/111 Visual Audits		
Youths are causing damage in the village, kicking post boxes and pulling out plants at the chapel, hitting the defibrillator and have been reported to the police. The hole in the car park needs reporting again and there is spilt paint on Mill Hill Lane.		
18/19/112 Good Councillor Guide		
Chapter 9 of the Good Councillor Guide was discussed and there were no questions.		
18/19/113 Date of next meeting		
Date of the next meeting Monday 14 th January 2019 and will start at 7:00pm.		