



Hapton Parish Council

Monday, 12th March 2018

Present: Councillor Birbeck (in the Chair), Councillors Differ, Greenwood, Kayley and Lakeland.

Others: Steve Watson (Clerk), Michael Greenwood (Lengthsman).

Parish Council Agenda

Councillor Birbeck opened the meeting and welcomed everyone.

	Action	Who by
17/18/136 Parish Council Vacancy		
The Notice of Election had expired and the Council may now Co-opt, there were no applicants.		
17/18/137 Apology for absence and reasons given		
Apologies were submitted on behalf of Councillor Carol Downham who had a family emergency. Borough Councillor Jean Cunningham also submitted her apologies.		
17/18/138 Declarations of Disclosable Pecuniary Interest / Code of Conduct		
There were no declarations of disclosable pecuniary interest.		

17/18/139 RESOLVED: That the meeting would be adjourned to welcome comments from members of the public.		
There were no public present, a resident of Burnley Road had requested a 30mph zone extension to the end of Manchester Road as it is currently national speed limit. Highways are to be contacted. There were no further public questions.	Highways	Clerk
There was no Police Report. It was agreed that the PACT priorities this month would be unsavory photo's being left at Mill Hill on trees and checking the camera footage from the Bridge Lights camera.		
There was no County Council report.		
The Borough Councillor Reported the Simon Goff had been injured and would attend a future meeting when better. The Local Development Plan is consulting on amendments, the only Hapton amendment is the removal of the extension to Burnley Bridge.		
17/18/140 The meeting was formally re-convened for business		
17/18/141 Minutes of the last meeting held on the 12th February 2018.		
The minutes of the last meeting were submitted for approval as a correct record.		
RESOLVED: That the Minutes of the Parish Council meeting held on the 12th February 2018 are approved as a correct record.		
17/18/142 Matter Outstanding as listed		
Simon Goff is to be asked about the fencing, the Parish Council is responsible for the Fire Risk Assessment items, the PAT testing is to be carried out at the end of the month and the radiator are to be reported to the Borough for a contact. Fairground rides have been booked for the Heritage Event, the LCC bill is to be chased and the DJ has been booked. The Lengthsman has met with the Borough regarding grass cutting.	Radiators	JG
17/18/143 Updates		
Website		
The website has been updated, the Facebook page is not being updated. There were 174 unique visitors and 333 page views. The Facebook page is out of date and Hapton Neighbourhood Watch page has been created but is not a genuine neighbourhood watch through the Police. Neighbourhood Watch is to be included on future agendas	Agenda Item	Clerk

Update on Events		
Rides are booked, fireworks are to be provided for the Christmas Light Switch on with an itinerary for the school. The local burger van is to be booked, bins are to be ordered and a car park sign is to be provided.	Book rides Burger van Bins Car park sign	Clerk TB JG TB
17/18/144 Councillor Reports including reports from representatives of outside bodies		
Community Centre Update		
The item was covered earlier.		
17/18/145 Lengthsman		
The new allotments quote was agreed and a resident is to be permitted to expand his plot. A bench is to be re-located to the park and one to the top end. Water Street branches will be done next year and bluebell seeds were agreed. Councillor Downham attended the meeting.		
17/18/146 Allotments		
All rents letters have been sent, there are 5 on the waiting list which will reduce to 1 with the new allotments, and there was 1 new application.		
There were no further maintenance issues.		
17/18/147 Planning		
The following applications were considered: 1. APP/2018/0059 – Orangery, 64 Simpson Street 2. APP/2018/0073 – Agricultural shed, 179 Burnley Road 3. APP/2018/0067 - Single storey extension to rear, 2 Horse Hill Farm Barn, Accrington Road The Council had no objections to the applications. A late application was tabled. 1. APP/2018/0110 – Retention of single storey rear extension, 37 Kirkside View. The Council had no objections.		

17/18/148 Finances				
The following invoices were tabled.			Bill's for payment:	
1. Clerk's Salary – February (Standing Order) Paid	£184.48	S/O		
2. HMRC Clerk Tax February	£46.12	100563		
3. M J Greenwood Lengthsman February Paid	£400.00	S/O		
£100 Credit				
February Bank Balances – Fundraising Account	£1,714.65			
Expenses Account	£10434.49			
Environmental Account	£2,974.50			
TOTAL	£14,923.64			
It was agreed to transfer £9,000 from the Expenses (current) account to the Fundraising (Reserves) account. It was also agreed to transfer £25.50 from the Expenses (Current) account to the Environmental (Allotment Deposits) account to tidy up the finances for year end.				
The Budget Monitoring Report and Bank Reconciliations were noted.				
Resolved: That the above bills are paid.				
17/18/149 Clerk's Report including Correspondence				
The Clerk's report was noted, there was no correspondence.				
RESOLVED: That the Clerk's Report is noted.				
17/18/150 Visual Audits				
A resident had created a garden on Parish Land and is to be reminded that the land belongs to the Council. Gates have been removed in Hameldon Wood and dirt is being driven onto the road by lorries leaving Blythe's.			Contact Blythes	JG
17/18/151 Quality status				
The qualifications for Foundation level are to be circulated.			Circulate	Clerk
17/18/152 Good Councillor Guide				
Chapter 5 of the Good Councillor Guide was considered, there were no questions.				
17/18/153 Date of next meeting				
Date of the next meeting Monday 9 th April 2018 and will start at 7:00pm.				