



Hapton Parish Council

Monday, 12th June 2017

Present: Councillor Birbeck (in the Chair) and Councillors Downham, Greenwood and Webber.

Others: Michael Greenwood (Lengthsman) and Steve Watson (Clerk)

Parish Council Agenda

Councillor Birbeck opened the meeting and welcomed everyone.

	Action	Who by
17/18/024 Council Vacancy		
<p>New Councillor Amanda Webber signed the Acceptance of Office and Disclosable Pecuniary Interest forms.</p> <p>Harry Kayley expressed an interest in the vacancy.</p> <p>RESOLVED: That Harry Kayley is co-opted onto the Parish Council.</p> <p>It was noted that Collette had not completed the Acceptance of Office Form therefore the Council has a further vacancy.</p>		
17/18/025 Apology for absence and reasons given		
<p>Apologies were submitted on behalf of Councillor Joan Lakeland and Borough Councillor Jean Cunningham.</p>		

17/18/026 Declarations of Disclosable Pecuniary Interest / Code of Conduct		
There were no declarations of disclosable pecuniary interest.		
17/18/027 RESOLVED: That the meeting would be adjourned to welcome comments from members of the public.		
There were no resident's present.		
There was no Police report and there had not been a PACT meeting.		
There was no County Councillor report.		
Borough Councillor Joanne Greenwood had nothing to report from the Borough Council, though it was noted that people were reporting problems with the traffic lights on Facebook. People are jumping the lights as they return to red resulting in cars being on the bridge when the opposing lights turn green. Engineers have checked the lights which are set accurately and it is a problem of people running a red light. Red Light cameras are to be requested and the length of time between lights is to be extended by a couple of seconds	Red Light Camera	JG
17/18/028 The meeting was formally re-convened for business		
17/18/029 Minutes of the last meeting held on the 8th May 2017.		
The minutes of the last meeting were submitted for approval as a correct record.		
RESOLVED: That the Minutes of the Parish Council meeting held on the 8th May 2017 are approved as a correct record.		
17/18/030 Matter Outstanding as listed		
The website has been updated and the map is still to be provided.	Map	JL
A recent Local Plan meeting did not provide information and it was noted that Hapton is only referred to by its residential area and not the true boundary.		
The Recreation Ground site visit is to be arranged and a quote for fencing is still needed. A budget of £2,000 is to be made for fencing from the Misc. Project and Summer Events Budget.	Recreation Quote	JG TB
Cameras can be fitted to view the Play area and prices for cameras with supply and fit will be obtained. Funding will be applied for from the Windfarm Account.	Camera Quote	TB

It was decided that the Drone Project will be reconsidered at the end of the year dependent upon finances remaining.		
The Summer Events budget will be transferred to miscellaneous Projects to create a Fence Project budget, the pathway will be funded from the Lengthsman budget and cameras from the Windfarm application.		
Dog fouling on the recreation ground is to be referred.	refer	JG
The problem cars on the top road are to be chased and it was noted that the Bridge Inn had been tidied.	cars	JG
The Social Media Policy will be brought to the next meeting and the risk assessment have been carried out. The Borough Council are to be asked to supply the items identified and check the building damage outside.	Policy Items	Clerk JG
The youth club have agreed to pay £60 for the damage to the Community Centre and following a meeting with Tim Blythe on bikes using footpaths, it was evident that the Parish Council was expected to fund the work. It was agreed to put the trail camera in the woodland. The hanging baskets have been installed and planters will be planted soon.		
17/18/31 Updates		
Website		
The website has been updated. The Facebook page is not being updated.		
Update on Events		
It was agreed that it was too late to organise a summer event and the Council will join in the Heritage Groups for an event next year. It was agreed that a pizza oven is to be tried at a future event. Councillor Kayley has offered to cover the LALC Meetings and be the Lengthsman Liaison.		
Community Centre Update		
There was no further update.		
17/18/032 Councillor Reports including reports from representatives of outside bodies		
There were no reports.		
17/18/033 Lengthsman		
It was suggested that a bridge is constructed across the river and a quote is to be provided. Volunteers for a litter pick are to be asked for on Facebook. A map of the wood is to be sent to the land registry to determine ownership	Quote Land Reg	MG JG

17/18/033 Allotments		
A list of rents paid was circulated and agreed. A further income of £340 was recorded, £140.00 for rent and £200 for a bond. A reminder letter is to be sent giving 2 weeks to pay otherwise terminate. The letter to also explain that the plot must be left tidy otherwise the bond will be used to clear the site.		
Carol was thanked for all the work she has done with the Allotment Rents.		
17/18/034 Planning		
The following planning applications were considered:		
<ul style="list-style-type: none"> • APP/2017/02536 – Demolition of existing single storey rear ‘lean to’ conservatory and erection of new single storey pitched roof extension. 29 Wordsworth Street. • APP/2017/0233 – Proposed bedroom/shower room extension, 48 Simpson Street. 		
There were no comments on the applications.		
17/18/035 Finances		
The following invoices were tabled.		
Bill's for payment:		
1. Clerk's Salary – May (Standing Order) PAID	£230.60 SO	
2. HMRC Clerk Tax April	£46.12 100540	
3. M. Greenwood Lengthsman	£100.00 100541	
4. HMRC Clerk Tax May	£46.12 100542	
The following bank balances for 31 st May were noted.		
• Fundraising Account	£ 1,714.65	
• Expenses	£18,828.52	
• Env. Account	£ 2,000.00	
• Total	£22,543.17	
The Budget Monitoring Report and Bank Reconciliations were noted.		
Resolved: That the above bills are paid.		
It was noted that the reserves were low and need to be increased to about £6,000. The Fundraising Account is the reserve account and the Environmental Account is the Allotment Bond account. It was also agreed to pay Briercliffe Council £85.67 towards the Scribe accountancy software. Worsthorne Parish Council are providing a new laptop on condition that Hapton gets the next one.		1.
		3.

RESOLVED: That the Council will provide the next laptop when needed.	5.	
17/18/036 Clerk's Report including Correspondence		
The Clerk's report was noted.		
RESOLVED: That the Clerk's Report and correspondence is noted.		
17/18/037 Visual Audits		
The noticeboard needs updating and there is fly tipping on the moor at the entrance to Hepworth's.		
17/18/038 Date of next meeting		
Date of the next meeting Monday 10 th July 2017 and will start at 7:00pm.		
The meeting closed at 9:15 and all present were thanked for attending.		