



Hapton Parish Council

Monday, 8th January 2018

Present: Councillor Downham (in the Chair) and Councillors Differ, Kayley and Lakeland.

Others: Steve Watson (Clerk), Sgt Tom Riley, PCSO Helena Bulcock and PCSO Ree.

Parish Council Agenda

Councillor Downham opened the meeting and welcomed everyone.

	Action	Who by
17/18/104 Apology for absence and reasons given		
Apologies were submitted on behalf of Councillor Tim Birbeck who was working, Councillor Joanne Greenwood who was at another meeting Borough Councillor Jean Cunningham also submitted her apologies.		
17/18/105 Declarations of Disclosable Pecuniary Interest / Code of Conduct		
There were no declarations of disclosable pecuniary interest.		
17/18/106 RESOLVED: That the meeting would be adjourned to welcome comments from members of the public.		
There were no residents present.		

PCSO Bulcock outlined that there had been 4 burglaries, 2 on network 65, 1 on Bridge Street and 1 on Meadoway. 4 auto crimes all closed, 23 violent incidents, 9 still under investigation and 3 closed. 2 criminal damage and 4 thefts. 1 drug warrant on Church Street with 1 arrest. 8 Anti-Social Behaviour majority road accidents and traffic collisions.		
It was noted that there had been no dwelling burglaries and the problems at business premises are country wide due to cuts. A Business Watch scheme is being considered. A spike in crimes from Burnley and Padiham are coming to Hapton. The violent crimes were mainly domestic related. Positive action is being taken to taken drug issues and anti-social behaviour is centered around Lancaster and Cambridge Drive areas. Tesco's have got a direct radio link to the CCTV hub which has reduced issues. Sgt Riley advised that the Police would help out at events such as the Remembrance Day service if staffing permits and a list of events is to be provided. It was advised to check the Burnley and Padiham Police Facebook Page.		
It was agreed that the PACT priorities would be drug activities and bike problems. The Police were thanked for their attendance and report.		
There was no County Council report.		
There was no Borough Council report.		
17/18/107 The meeting was formally re-convened for business		
17/18/108 Minutes of the last meeting held on the 13th November 2017.		
The minutes of the last meeting were submitted for approval as a correct record.		
RESOLVED: That the Minutes of the Parish Council meeting held on the 13th November 2017 are approved as a correct record.		
17/18/109 Matter Outstanding as listed		
The unlocked garage and risk assessment and PAT testing will be discussed at the next meeting	Next meeting	CCAH JG TB
17/18/110 Updates		
Website		
The website has been updated, the Facebook page is not being updated. An update on the bridge traffic lights survey is to be provided.	Survey	Clerk

Update on Events		
No events have been agreed. Rides will cost between £300 and £350 each.		
17/18/111 Councillor Reports including reports from representatives of outside bodies		
The next meeting of the Heritage Group is due on the 30 th January. The heritage group Instagram page is to be checked.		
Community Centre Update		
There are 2 radiators that require a repair, a request to use the Community Centre is to be invited to the next meeting, there was no further report.		
17/18/112 Lengthsman		
The Youth Service damage costs are to be invoiced. Job to include on the list included clearing footpaths and providing kissing gate on the footpath near the allotments.		
17/18/113 Allotments		
A tenant gave notice however there is another tenant waiting for the plot.		
There were no further maintenance issues.		
There were no new applications		
17/18/114 Planning		
The following applications were considered: 1. APP/2017/0574 – Essential repair work consisting of reroofing of the house, replacement lead flashings and soakers and rebuild of approx. 8m2 of facing stone to North facing elevation, Shuttleworth Hall Farm off Shuttleworth Link Road 2. APP/2017/0578 – Proposed change of use from 1no. dwelling into 4no. residential dwellings, 11 Cobden Street 3. APP/20170562 – Erection of a toilet block including siting of a waste water treatment plant, Eaves Barn Farm, St Johns Road		
There were no objections to applications.		
17/18/115 Finances		
The following invoices were tabled. Bill's for payment:		
1. Clerk's Salary – November (Standing Order) Paid £184.48 S/O		

2. Clerk's Salary – December (Standing Order) Paid	£184.48	S/O		
3. Classic Fireworks Paid	£1,200.00	100555		
4. British Legion Wreath S137 payment	£20.00	100557		
5. M J Greenwood Lengthsman additional Nov	£35.00	100558		
6. HMRC Clerk Tax December	£46.12			
7. HMRC Clerk Tax December	£46.12	100559		
8. M J Greenwood Lengthsman November Paid	£400.00	S/O		
9. M J Greenwood Lengthsman December Paid	£400.00	S/O		
10. Clerk 2017 Pay Rise back pay	£127.11	100560		
11. HMRC Clerk Back Pay Tax	£31.77	100561		
12. T Dowson Allotment Bond Refund	£200.00	100207		
October Bank Balances – Fundraising Account	£1,714.65			
Expenses Account	£13,720.17			
Environmental Account	£2,974.50			
TOTAL	£18,409.32			
The Budget Monitoring Report and Bank Reconciliations were noted.				
Resolved: That the above bills are paid.				
A draft 2018 Budget was circulated, it was agreed to include an additional amount of £2,000 to increase reserves. The approved budget is attached see Appendix A				
Resolved: That the Budget is approved as per Appendix A.				
Resolved: That the Precept is set at £15,000.				
Resolved: That the Clerk's Salary be increased to SCP 26 from 1st April 2018.				
17/18/116 Clerk's Report including Correspondence				
The Clerk's report was noted.				
RESOLVED: That the Clerk's Report and correspondence is noted.				
17/18/117 Visual Audits				
The Council's recycling crews were seen putting the plastics and paper in the same bin before Christmas and spilling a lot of content onto the street.				
17/18/118 Good Councillor Guide				
Chapter 3 of the Good Councillor Guide was considered, there were no questions.				

17/18/119 Date of next meeting		
Date of the next meeting Monday 12 th February 2018 and will start at 7:00pm.		
The meeting closed at 9:00 and all present were thanked for attending.		

Appendix A

approved Budget
2017-18

Income

Expenditure

Precept	£15,000.00	1	Professional Fees	Insurance	£ 260.00
Maintenance Grant	£ 1,892.00	2		Audit	£ 350.00
Allotment rents	£ 1,420.00		Subscriptions	Subscriptions	£ 400.00
Events Income	£ 200.00		Administration	Clerk Salary	£ 3,080.00
Firework Sponsorship	£ 800.00			Stationery	£ 350.00
Electricity NW	£ 24.00			Web Site	£ 8.00
VAT Return	£ 250.00		Allotment Maintenance	Maintenance	£ 500.00
			Projects	Summer Event	£ 1,000.00
				Bonfire Event	£ 1,000.00
				Christmas Event	£ 1,000.00
				Misc Projects	£ 1,000.00
				Remembrance Day	£ 20.00
			Lengthsman Scheme	Labour	£5,300.00
				Materials	£2,000.00
				Administration	£ 718.00
				Additional Hours	£ 600.00
			Reserves		£ 2,000.00
Total Income	£19,586.00		Total Expenditure		£ 19,586.00

Income/Expenditure		£ -
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1. £5,000 increase in Precept
2. reduced Maintenance Grant
3. Increase to SCP 26 1st April
4. Increased for inflation