



Hapton Parish Council

Tuesday, 10th April 2018

Present: Councillor Birbeck (in the Chair), Councillors Differ, Downham, Kayley and Lakeland.

Others: Steve Watson (Clerk).

Parish Council Agenda

Councillor Birbeck opened the meeting and welcomed everyone.

	Action	Who by
17/18/154 Parish Council Vacancy		
There were no applicants.		
17/18/155 Apology for absence and reasons given		
Apologies were submitted on behalf of Councillor Joanne Greenwood who had a family emergency. Borough Councillor Jean Cunningham also submitted her apologies.		
17/18/156 Declarations of Disclosable Pecuniary Interest / Code of Conduct		
There were no declarations of disclosable pecuniary interest.		

17/18/157 RESOLVED: That the meeting would be adjourned to welcome comments from members of the public.		
There were no public present.		
There was no Police Report.		
There was no County Council report.		
Borough Councillor Joanne Greenwood sent a feedback report on issues outstanding. It was agreed to plant bushes by the new allotments following a complaint and an acknowledgement is to be sent that the Allotment tenants use the car park. A letter is to be sent to a tenant that has tidied a piece of Council Land.	Letter	Clerk
17/18/158 The meeting was formally re-convened for business		
17/18/159 Minutes of the last meeting held on the 12th March 2018.		
The minutes of the last meeting were submitted for approval as a correct record.		
RESOLVED: That the Minutes of the Parish Council meeting held on the 12th March 2018 are approved as a correct record.		
17/18/160 Matter Outstanding as listed		
There had been no response to the request to reduce the speed of Burnley Road, the rides and burger van are booked, the radiators and bins will be discussed next meeting. The Heritage Group have agreed to provide a car park sign, a response from Blythe's was circulated, the foundation level council requirements were sent out, the PAT testing has been completed and Simon Goff will attend the next meeting.	Radiators Bins	JG JG
17/18/161 Updates		
Website		
The website has been updated, the Facebook page is not being updated and Tim, Annmarie and Joan are to be made administrators. There were 118 unique visitors and 332 page views.	Administrators	Clerk
Update on Events		
Everything is in place and running smoothly.		

17/18/162 Councillor Reports including reports from representatives of outside bodies		
Community Centre Update		
A fire extinguisher, fire blanket and torch are needed. It was agreed that the rent charge for the Centre would be £20.00.	Buy items	Clerk
17/18/63 Lengthsman		
The new allotments are to be finished then start grass cutting, the noticeboard is due and it was agreed to paint the railway railings if permission is granted.		
17/18/164 Allotments		
All rents letters have been sent, some rents have been paid and 1 tenant has terminated. Reminders are to be sent. There are 5 on the waiting list which will reduce to none with the new allotments, and there were no new application. A request for a shed was approved		
There were no further maintenance issues.		
17/18/165 Planning		
There were no applications.		
17/18/166 Finances		
The following invoices were tabled.	Bill's for payment:	
1. Clerk's Salary – March (Standing Order) Paid	£184.48 S/O	
2. HMRC Clerk Tax March	£46.12 100566	
3. M J Greenwood Lengthsman March Paid	£400.00	
4. LALC Subscription	£323.87 100567	
5. CVS	£15.00 100568	
6. Lanlee Allotment Material	£713.28 100569	
December Bank Balances – Fundraising Account	£10,714.65	
Expenses Account	£1,128.39	
Environmental Account	£2,800.00	
TOTAL	£14,643.04	
The Budget Monitoring Report and Bank Reconciliations were noted.		
Resolved: That the above bills are paid.		

17/18/167 Clerk's Report including Correspondence		
The Clerk's report was noted.		
RESOLVED: That the Clerk's Report is noted.		
17/18/168 Visual Audits		
The fallen trees in Hameldon wood need to be moved, the big gate is still missing and Hameldon Road need a speed check.		
17/18/169 Quality status		
To be discussed next meeting.	Agenda	Clerk
17/18/170 Good Councillor Guide		
Chapter 6 of the Good Councillor Guide will be discussed at the next meeting. A letter is to be sent to the coroner with regards the exit road of the new development by the bridge.	Agenda	Clerk
17/18/171 Date of next meeting		
Date of the next meeting Tuesday 15 th May 2018 and will start at 7:00pm.		