



**Parish Councillors are summonsed to attend the next Hapton Parish Council meeting which will be held on Monday, 11<sup>th</sup> March 2019 at 7:00pm.**

All members of the public are invited to attend

**Hapton Parish Council Meeting  
Monday 11<sup>th</sup> March 2019  
7:00pm**

**PARISH COUNCIL MEETING AGENDA**

**1. Apologies for Absence and Reasons given**

**2. Declarations of Disclosable Pecuniary Interest**

- 2.1 Members are invited to declare any Disclosable Pecuniary Interests they have may have in any matter identified for discussion at the meeting.

***The meeting will be adjourned to welcome any comments from members of the public present.***

- ***Public Questions***
- ***Police report if present***
  - ***PACT Priorities***
  - ***Neighbourhood Watch***
- ***County Council report if present***
- ***Borough Council report if present***

***Formally reconvene the Parish Council meeting***

**3. Minutes of the last meeting held on Monday 11<sup>th</sup> February 2019**

- 3.1.1 To approve, as a correct record the minutes of the last Parish Council meeting held on Monday, 11<sup>th</sup> February 2019.

**4. Matters Outstanding from the minutes as listed:**

- Dog Fouling figures
- Not Suitable Sign – JG
- Gate alternative – MG

- Maintenance Contract

## 5. Updates – for information only

- 5.1 **Website** – 159 Unique Visitors and 467 Page views
- 5.2 **Facebook**
- 5.3 **Events**

## 6. Councillors Reports – including reports from representatives of outside bodies for information only.

- 6.1 Heritage Group
- 6.2 Community Centre Update

## 7. Lengthsman

- 7.1 Approval of Lengthsman Jobs for the month.

## 8. Allotments

- 8.1 Waiting List
- 8.2 Maintenance
- 8.3 New Applications – no new Application

## 9. Planning applications - To receive any planning applications

- 9.1 To receive applications – none received at time of the agenda
- 9.2 Delegate responses to Planning applications required prior to the next meeting date to the Clerk in consultation with the Chair and Vice-Chair.

## 10. Financial report

### 10.1 Expenditure

10.1.1 Clerk's Salary – February (Standing Order) Paid	£184.48	S/O
10.1.2 HMRC Clerk Tax February	£46.12	100600
10.1.3 M J Greenwood Lengthsman February Paid	£400.00	S/O
10.1.4 PKA Littlejohn Audit	£48.00	100601

### 10.2 Receipts

Bank Balances – Fundraising Account	£10,714.65
Expenses Account	£tbc
Environmental Account	£3,750.00
<b>TOTAL</b>	<b>£tbc</b>

- 10.3 Budget Monitoring Report and Bank Reconciliations to follow
- 10.4 Chair's Allowance – approve £200
- 10.5 Cancel Standing Order Lengthsman
- 10.6 Clerk's Annual Salary Review – NALC salary increase and consider increase to salary point 28

## 11. Clerk's Report including correspondence

- LCR Magazine
- Clerk & Council Direct

## 12. Visual audits

## 13. Chapter of the Good Councillor Guide – Part 12.

## 14. Date of the next meeting Monday 8<sup>th</sup> April 2019, at the Community Room, Ruskin Grove, 7:00pm.