



Hapton Parish Council

Monday, 11th September 2021

Present: Councillor Downham (in the Chair) and Councillors Differ, Fowke, Greenwood and Lakeland.

Others: Steve Watson (Clerk).

Parish Council Agenda

Councillor Downham opened the meeting and welcomed everyone.

	Action	By
21/22/070 Vacancy		
There have been 3 expressions of interest in the Council Vacancy. Interviews are to be held with all 6 Councillors and an application pack is to be circulated, there will be a 14 day to return completed applications.		
21/22/071 Apology for absence and reasons given		
Apologies were submitted by Councillor Birbeck who was away. PCSO Dave Bailey had sent apologies, he has reduced his working hours, however he will attempt to get someone else to attend when he can't.		
21/22/072 Declarations of Disclosable Pecuniary Interest / Code of Conduct		
There were no declarations of disclosable pecuniary interest.		

21/22/073 The meeting would be adjourned for Public Participation.		
RESOLVED: That the meeting would be adjourned to welcome comments from members of the public.		
There was no public present.		
There was no Police Report.		
There was no County Council or Borough Council report.		
21/22/074 The meeting was formally re-convened for business		
21/22/075 Minutes of the virtual meeting held on the 12th July 2021.		
The minutes of the last meeting were submitted for approval as a correct record.		
RESOLVED: That the Minutes of the virtual Parish Council meeting held on the 12th July 2021 are approved as a correct record and were signed by the Chair.		
21/22/076 Matter Outstanding as listed		
The grass cutting schedule has not been provided.	Schedules	CC AH
The Sport Club has started up again.		
A meeting with the Football Club has been held, however there are still issues with parking. Any residents complaining about parking are to be advised to report it to the Police if the parking is illegal, or to the Clerk if it is not illegal but a problem. Yellow lines are to be requested on the corner of Ruskin Grove and Manchester Road. A reply will be sent to the emails requesting further correspondence is sent to the Clerk.	Yellow Lines	CC AH
The previously agreed double yellow lines are to be chased	Double Yellows	CC AH
30mph reminder signs are to be requested on Manchester Road over the Moor to Stonemoor Bottom.	30mph signs	CC AH
Borough and County Councillor attendance are to be checked for the last 3 years.	attendance	Clerk
The Community Room painting is on-going and a couple of quotes are to be obtained.	Quotes	CD
Keys have been sourced for the school gate and cenotaph garden, the area has been strimmed and weed killed.		
A plan of works is to be developed for the Lengthsman and Simon Goff is to be invited to a meeting to explain what services are provided in the Parish.	Invite	Clerk

The PAT Testing has been carried out.		
The asbestos test kit was order and a report circulated.		
21/22/077 Councillor Reports including reports from representatives of outside bodies		
Community Centre		
This was covered earlier.		
21/22/078 Lengthsman		
The Chair to approach the Lengthsman with Council's concerns and to ask if he wishes to stay as the Lengthsman.	Approach	TB
21/22/079 Allotments		
1 tenant hasn't paid rent and has been evicted. 1 tenant asked to pay by installments but has not made any payments. 1 plot has been told to clear and tidy or be evicted. The asbestos is to be removed from the allotment.		
21/22/080 Planning		
There were no outstanding applications		
21/22/081 Finances		
The following invoices were tabled.	Bill's for payment:	
1. Clerk's Salary – (Standing Order) Paid	£216.13	S/O Paid
2. Zurich Insurance	£252.00	100710 Paid
3. Lengthsman	£660.00	100711 Paid
4. C Downham	£20.22	100712 Paid
5. S. Watson – outstanding camera costs	£20.40	100713
6. HMRC	£57.29	100714
1.2 Income		
1. Allotment Rents and deposits	£245.00	
2. Electricity North West	£23.71	
Bank Balances – Fundraising Account	£12,464.65	
Expenses Account	£32,530.42	
Environmental Account	£3,800.00	
TOTAL	£48,795.07	
The Budget Monitoring Report, Bank Reconciliations payments and receipts were considered.		
Resolved: That the above bills are paid and the monitoring reports are noted.		

The following policies were reviewed. 1. Standing Orders 2. Financial Regulations 3. Asset Registry 4. FOI Policy 5. Risk Assessment		
Resolved: That the above Policies are reviewed and approved.		
21/22/082 Clerk's Report including Correspondence		
The Clerk's report was noted.		
RESOLVED: That the Clerk's Report is noted.		
The Bonfire and Christmas Light Switch On are to be agenda items at the next meeting and the Chair is to check availability of the field for the bonfire.	Agenda Items Contact Brett	Clerk TB
21/22/083 Visual Audits		
There was litter on the top road between the roundabout and Foulds Farm.		
21/22/084 Date of next meeting		
Date of the next meeting Monday 11 th October 2021 at 7:00pm, in the Community Centre, Ruskin Grove.		