



Hapton Parish Council

Tuesday, 15th May 2018

Present: Councillor Birbeck (in the Chair), Councillors Differ, Downham, Greenwood and Lakeland.

Others: Michael Greenwood (Lengthsman) and Steve Watson (Clerk).

Parish Council Agenda

Councillor Birbeck opened the meeting and welcomed everyone.

	Action	Who by
18/19/008 Parish Council Vacancy		
There were no applicants.		
18/19/009 Apology for absence and reasons given		
Apologies were submitted on behalf of Councillor Harry Kayley who was away.		
18/19/010 Declarations of Disclosable Pecuniary Interest / Code of Conduct		
There were no declarations of disclosable pecuniary interest. Forms are to be emailed.	Email forms	Clerk

18/19/011 RESOLVED: That the meeting would be adjourned to welcome comments from members of the public.		
The public had asked questions at the Annual Parish Meeting		
The Police reported at the Annual Parish Meeting		
There was no County Council report.		
Borough Councillor Joanne Greenwood reported that the new Borough Councillor and Simon Goff had attended the Annual Parish meeting. It was agreed that an application is to be made to the Windfarm grants for a disability improvement ramp scheme by the Community Centre.	Application	Clerk
18/19/012 The meeting was formally re-convened for business		
18/19/013 Minutes of the last meeting held on the 10th April 2018.		
The minutes of the last meeting were submitted for approval as a correct record.		
RESOLVED: That the Minutes of the Parish Council meeting held on the 10th April 2018 are approved as a correct record.		
18/19/014 Matter Outstanding as listed		
The garden letter had been sent, a contact for the radiators was provided and it was noted that dog fouling penalty notices are being issued. Facebook administrators were sent and the safety equipment has been bought. 2 dog bins are to be fitted on Hameldon Road and a request is to be made for a bin on the canal.	Radiators Bin	Clerk JG
18/19/015 Updates		
Website		
The website and Facebook page have been updated.		
Update on Events		
Everything is in place and running smoothly.		
18/19/016 Councillor Reports including reports from representatives of outside bodies		
There were no further reports.		

18/19/017 Lengthsman			
Chapel grass cutting to be added and the land by the railway ownership is to be checked.		ownership	JG
18/19/018 Allotments			
Rent reminder letters are to be sent and a tenant will be given 14 days to pay in full.		Letters	Clerk
There were no further maintenance issues.			
18/19/019 Planning			
There were no applications.			
18/19/020 Finances			
The following invoices were tabled.		Bill's for payment:	
1.	Clerk's Salary – April (Standing Order) Paid	£184.48	S/O
2.	M Greenwood Lengthsman	£100.00	100570
3.	HMRC Clerk Tax April	£46.12	100572
4.	Safety Equipment	£177.88	100573
5.	Lanlee	£180.61	100574
6.	UK Test Ltd	£60.00	100575
7.	M J Greenwood Lengthsman April Paid	£400.00	S/O
The Budget Monitoring Report and Bank Reconciliations were noted.			
Resolved: That the above bills are paid.			
18/19/021 Clerk's Report including Correspondence			
The Clerk's report was noted.			
RESOLVED: That the Clerk's Report is noted.			
18/19/022 Visual Audits			
There has been fly-tipping on the top of the moor and a hidden camera was suggested.			
18/19/023 Quality status			
To be discussed next meeting.		Agenda	Clerk

18/19/024 Good Councillor Guide		
Chapter 6 of the Good Councillor Guide will be discussed at the next meeting.	Agenda	Clerk
18/19/025 Date of next meeting		
Date of the next meeting Monday 11 th June 2018 and will start at 7:00pm.		