



Hapton Parish Council

Monday, 13th May 2019

Present: Councillor Downham (in the Chair) and Councillors Greenwood and Kayley.

Others: Michael Greenwood (Lengthsman) and Steve Watson (Clerk).

The Chair welcomed everyone.

Parish Council Agenda

Councillor Downham opened the meeting and welcomed everyone.

	Action	By
19/20/007 Apology for absence and reasons given		
Apologies were submitted on behalf of Councillors Tim Birbeck, Annmarie Differ and Joan Lakeland who were away.		
19/20/008 Declarations of Disclosable Pecuniary Interest / Code of Conduct		
There were no declarations of disclosable pecuniary interest. Interest Forms were completed by all present.		
19/20/009 RESOLVED: That the meeting would be adjourned to welcome comments from members of the public.		
The Police had reported earlier at the Annual Parish Meeting.		

There were no residents, no Police, no County Councillor and no Borough Councillors.		
19/20/010 The meeting was formally re-convened for business		
19/20/011 Minutes of the last meeting held on the 8th April 2019.		
The minutes of the last meeting were submitted for approval as a correct record.		
RESOLVED: That the Minutes of the Parish Council meeting held on the 8th April 2019 are approved as a correct record.		
19/20/012 Matter Outstanding as listed		
The Maintenance Contract is to be chased again. Tarmacking the car park may not have a simple solution as the Borough Council have stated they need to carry out the work and will provide an estimate.	Maintenance Contract Estimate	Clerk JG
Councillor Greenwood further reported that the goalposts were not full size and the correct sized goalposts are to be installed. The Public Right of way issue has been chased for the narrow pathway and tight 'kissing gate', but it is deemed a low priority at the County Council. Only 3 officers now work covering the whole of Lancashire, the County Councillor is to be asked to take the issue up on the Council's behalf.	Footpath	CC AH
19/20/013 Updates		
Website		
The website and Facebook page have been updated. There have been 183 unique views and 564 page views. Facebook is now very active.		
Update on Events		
There was no update.		
Community Centre		
There was no update.		
19/20/014 Councillor Reports including reports from representatives of outside bodies		
There was no update.		
19/20/015 Lengthsman		
Grass cutting is the main priority. The missing cheque has been put to the Lengthsman bank to resolve.		

19/20/016 Allotments		
There are 2 people on the waiting list. £140 has been paid in cash for 2 rents. Only 5 rents remain outstanding and reminder letters are to be sent giving 2 weeks' notice for payment or leave. There were no further maintenance issues and no new applications.		
19/20/017 Planning		
There were no Planning Applications this month.		
RESOLVED: That any Applications received requiring a reply before the next meeting are delegated to the Clerk in consultation with the Chair and Vice-Chair.		
19/20/018 Finances		
The following invoices were tabled. Bill's for payment:		
1. Clerk's Salary – April (Standing Order) Paid £216.13 S/O		
2. HMRC Clerk Tax April £54.03 100607		
3. M J Greenwood Lengthsman May £500.00 100608		
4. Flowers £13.00 100609		
The Budget Monitoring Report, Bank Reconciliations payments and receipts were noted. The Bank balances were also noted.		
Resolved: That the above bills are paid and the monitoring reports are noted.		
19/20/019 Clerk's Report including Correspondence		
The Clerk's report was noted and Lancashire County Council are to be invited to the next meeting to explain the Opt-In process.		
RESOLVED: That the Clerk's Report is noted.		
19/20/020 Visual Audits		
Parks have given permission to move an unused bench to the play area. The phone box is a mess and someone has been out to clean it up. The fence to the play area is missing a slat and the footpath at the bottom of the hill is overgrown.		
19/20/021 Good Councillor Guide		
Chapter 14 of the Good Councillor Guide was postponed to the next meeting due to the number of Councillor being absent.		
19/20/022 Date of next meeting		
Date of the next meeting Monday 10 th June 2019 at 7:00pm.		