



Hapton Parish Council Meeting

Monday, 14th March 2022

Present: Councillor Birbeck (in the Chair) and Councillors Differ, Downham, Fowke, Lakeland and Owen.

Others: Steve Watson (Clerk) and Michael Greenwood (Lengthsman).

Parish Council Agenda

Councillor Birbeck opened the meeting and welcomed everyone.

	Action	By
21/22/157 Apology for absence and reasons given		
Apologies were submitted by Councillor Joanne Greenwood who had family issues.		
RESOLVED: That the apologies submitted and reasons given are accepted.		
21/22/158 Declarations of Disclosable Pecuniary Interest / Code of Conduct		
There were no declarations of disclosable pecuniary interest.		
21/22/159 The meeting would be adjourned for Public Participation.		
RESOLVED: That the meeting would be adjourned to welcome comments from members of the public.		
There were no members of the public present and no questions submitted in advance. A Facebook article is to be put about the lack of support for a		

Jubilee event and posters put in the Railway and Hapton Inn. The event is to be on Friday 3 rd June and volunteers will also be needed to help clear up after the event.		
There was no Police report.		
There was no County Council report		
There was no Borough Council report		
21/22/160 The meeting was formally re-convened for business		
21/22/161 Minutes of the virtual meeting held on the 14th February 2022.		
The minutes of the last meeting were submitted for approval as a correct record.		
RESOLVED: That the Minutes of the Parish Council meeting held on the 14th February 2022 are approved as a correct record.		
The Agreement with Hapton Juniors Football Club was discussed. Copies of the trainers list, Police checks and a safeguarding policy are needed before an agreement can be set up.		
21/22/162 Matter Outstanding as listed		
The change of locks is on-going, the vents have been bought and just need installing.	Locks & Vents	TB
The grass cutting report is still outstanding and the Chair will chase.	Grass cutting schedule	TB
The Borough Council have planted a lot of tree. Natwest have been applied to for a bank transfer but have not responded	Move Banks	Clerk
The Community Room redecoration has started.		
The container planning permission and map are on-going.	Map	TB
21/22/163 Updates		
New Councillor's information is to be put on the website.	Website	Clerk
The Community Centre needs a fire policy, smoke detectors and possibly an alarm.		
21/22/164 Councillor Reports including reports from representatives of outside bodies		
Community Centre		
The Community Centre was covered earlier,		

21/22/0165 Lengthsman																																			
The tender document has been updated and will be discussed in private session. Painting the Community Centre will be priority for the month.																																			
21/22/166 Allotments																																			
There will be 2 empty plots at the end of the month and nobody on the waiting list, vacant plots are to be advertised on the website. One plots needs raised beds. Rent letters are due to go out and plots C1 and 2 need new fence posts, which the Lengthsman can do from the Allotment Budget.			Website	Clerk																															
21/22/167 Planning																																			
There were no current applications still active. New unit on the Industrial Estate requires a footpath to be diverted and the bus service needs to be reinstated.																																			
21/22/168 Finances																																			
The following invoices were tabled. Bill's for payment:																																			
1.1 Expenditure <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">1. Clerk's Salary – (Standing Order) Paid</td> <td style="width: 20%; text-align: right;">£216.13</td> <td style="width: 30%;">S/O Paid</td> </tr> <tr> <td>2. Bank Charges</td> <td style="text-align: right;">£15.00</td> <td></td> </tr> <tr> <td>3. HMRC</td> <td style="text-align: right;">£57.29</td> <td>100731</td> </tr> <tr> <td>4. Lengthsman</td> <td style="text-align: right;">£1,005.25</td> <td>100733</td> </tr> <tr> <td>5. P3</td> <td style="text-align: right;">£152.40</td> <td>100734</td> </tr> </table> 1.2 Income <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">1. Allotments</td> <td style="width: 50%; text-align: right;">£340.00</td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td style="padding-left: 20px;">Bank Balances –</td> <td style="padding-left: 20px;">Fundraising Account</td> <td style="text-align: right;">£12,454.65</td> </tr> <tr> <td></td> <td style="padding-left: 20px;">Expenses Account</td> <td style="text-align: right;">£26,674.91</td> </tr> <tr> <td></td> <td style="padding-left: 20px;">Environmental Account</td> <td style="text-align: right;">£3,640.00</td> </tr> <tr> <td></td> <td style="padding-left: 40px;">TOTAL</td> <td style="text-align: right;">£42,769.56</td> </tr> </table>			1. Clerk's Salary – (Standing Order) Paid	£216.13	S/O Paid	2. Bank Charges	£15.00		3. HMRC	£57.29	100731	4. Lengthsman	£1,005.25	100733	5. P3	£152.40	100734	1. Allotments	£340.00			Bank Balances –	Fundraising Account	£12,454.65		Expenses Account	£26,674.91		Environmental Account	£3,640.00		TOTAL	£42,769.56		
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The Budget Monitoring Report, Bank Reconciliations payments and receipts were considered.																																			
Resolved: That the above bills are paid and the monitoring reports are noted.																																			
21/22/169 Clerk's Report including Correspondence																																			
The Clerk's report was noted.																																			
RESOLVED: That the Clerk's Report is noted.																																			
21/22/170 Events																																			
The beer tent needs Borough Council permission and the toilets need to get a new quote for 1 day rather than 3.			Paperwork	Clerk																															

21/22/171 Visual Audits		
An abandoned van has been on the top road for 4 weeks and needs lifting away.		
RESOLVED:It is proposed that in view of the sensitive and confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.		
One change was agreed to the tender document and this will now be advertised.		
21/22/172 Date of next meeting		
Date of the next meeting Monday 11 th April 2022 at 7:00pm, in the Community Centre, Ruskin Grove.		