



Hapton Parish Council

Monday, 12th July 2021

Present: Councillor Downham (in the Chair) and Councillors Differ, Fowke, Greenwood and Lakeland.

Others: Steve Watson (Clerk).

Parish Council Agenda

Councillor Downham opened the meeting and welcomed everyone.

	Action	By
21/22/055 Vacancy		
There had been one expression of interest at the time of the agenda, however a second applicant had since expressed an interest.		
RESOLVED: That the appointment is delegated to the Clerk in consultation with the Council with an extension to applicants to the end of July.		
21/22/056 Apology for absence and reasons given		
Apologies were submitted by Councillor Birbeck who was away. County Councillor Alan Hosker also sent his apologies.		

21/22/057	Declarations of Disclosable Pecuniary Interest / Code of Conduct		
	There were no declarations of disclosable pecuniary interest.		
21/22/058	The meeting would be adjourned for Public Participation.		
	RESOLVED: That the meeting would be adjourned to welcome comments from members of the public.		
	There was no public present.		
	There was a written Police Report which is attached. It was noted that the figures were looking good and things were very quiet.		
	There was no County Council or Borough Council report.		
21/22/059	The meeting was formally re-convened for business		
21/22/060	Minutes of the virtual meeting held on the 12th June 2021.		
	The minutes of the last meeting were submitted for approval as a correct record.		
	RESOLVED: That the Minutes of the virtual Parish Council meeting held on the 12th June 2021 are approved as a correct record and will be signed at the next physical Council meeting.		
21/22/061	Matter Outstanding as listed		
	The list of Landowners is to be taken off the agenda.		
	The Trail cameras have been bought and passed to the Chair. Batteries are to be charged in the Community Centre.		
	The grass cutting schedule has not been provided.	Schedule	Clerk
	The equipment has been removed and the Sports Club have provided the documentation, with just the Police Check outstanding. The sports club is due to start again and Councillor Downham will ask for a date.	Sport Club Date	CD
	A meeting with the Football Club is to be arranged.	Meeting	TB
21/22/062	Councillor Reports including reports from representatives of outside bodies		
	Community Centre		
	The painting is to be arranged after the 19 th July.	Get Paint	HF
	The windfarm have turned down the skip application however the further information for the bridge application has been provided.		

21/22/063 Lengthsman																																																		
Mainly grass cutting and allotment jobs, the bench has been painted. Request for the Station railings to be painted and the cenotaph garden to be tidied. The memorial needs tidying, a quote was provided last year. The Council needs a set of keys and Councillor Downham will approach the school.	Keys	CD																																																
21/22/064 Allotments																																																		
A new tenant has discovered asbestos on the plot, a test kit is to be ordered. 6 plots were recently vacated, though only 1 gave notice. If there was no notice then the Bond is not returned. There is a rat problem on 2 plot which is being dealt with by traps and poison. Rubbish from sheds has been moved to the skip and all plots have been strimmed and cleared. A plot has asked to move the gate. A tenant has asked to park a car on the plot as 4 use theirs for cars, a note is to be sent to all tenants that parking cars is a breach of the tenancy. All plots are currently let and 1 new application has gone on the waiting list. The rents are up to date.	Test Kit	CD																																																
21/22/065 Planning																																																		
The following applications were considered: <ol style="list-style-type: none"> 1. HOU/2021/0410 Single storey flat roof rear extension, internal re-model, flat roof rear roof dormer extension, 74 Leigh Park Hapton Burnley 2. VAR/2021/0362 Removal of condition 3 of planning permission 12/78/0418, Greenside Bungalow Sellars Fold Farm Burnley Road 3. HOU/2021/0382 Proposed single storey rear extension, 30 Stone Moor Bottom St Johns Road Padiham <p>There were no comments.</p>																																																		
21/22/066 Finances																																																		
The following invoices were tabled. Bill's for payment:																																																		
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">1. Clerk's Salary – (Standing Order) Paid</td> <td style="width: 20%; text-align: right;">£216.13</td> <td style="width: 30%;">S/O Paid</td> </tr> <tr> <td>2. Skip</td> <td style="text-align: right;">£168.00</td> <td>100703</td> </tr> <tr> <td>3. Clerk Pay rise 2020 x 2</td> <td style="text-align: right;">£26.08</td> <td>100704</td> </tr> <tr> <td>4. HMRC Clerk Tax x 2</td> <td style="text-align: right;">£114.58</td> <td>100705</td> </tr> <tr> <td>5. M.J. Greenwood Lengthsman</td> <td style="text-align: right;">£655.00</td> <td>100706</td> </tr> <tr> <td>6. J Sutcliffe Internal Audit</td> <td style="text-align: right;">£175.00</td> <td>100707</td> </tr> <tr> <td>7. Pest Control</td> <td style="text-align: right;">£200.00</td> <td>100708</td> </tr> <tr> <td colspan="3"> </td> </tr> <tr> <td colspan="3">1.2 Income</td> </tr> <tr> <td>1. Allotment Rents</td> <td style="text-align: right;">£420.00</td> <td></td> </tr> <tr> <td>2. Electricity North West</td> <td style="text-align: right;">£23.71</td> <td></td> </tr> <tr> <td colspan="3"> </td> </tr> <tr> <td>Bank Balances – Fundraising Account</td> <td style="text-align: right;">£12,464.65</td> <td></td> </tr> <tr> <td>Expenses Account</td> <td style="text-align: right;">£34,350.28</td> <td></td> </tr> <tr> <td>Environmental Account</td> <td style="text-align: right;">£3,800.00</td> <td></td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right;">£50,614.93</td> <td></td> </tr> </table>	1. Clerk's Salary – (Standing Order) Paid	£216.13	S/O Paid	2. Skip	£168.00	100703	3. Clerk Pay rise 2020 x 2	£26.08	100704	4. HMRC Clerk Tax x 2	£114.58	100705	5. M.J. Greenwood Lengthsman	£655.00	100706	6. J Sutcliffe Internal Audit	£175.00	100707	7. Pest Control	£200.00	100708	 			1.2 Income			1. Allotment Rents	£420.00		2. Electricity North West	£23.71		 			Bank Balances – Fundraising Account	£12,464.65		Expenses Account	£34,350.28		Environmental Account	£3,800.00		TOTAL	£50,614.93			
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The Budget Monitoring Report, Bank Reconciliations payments and receipts were considered.		
Resolved: That the above bills are paid and the monitoring reports are noted.		
The Annual Return and Governance Statement were considered following the Internal Audit. The Internal audit report was also considered and an updated standing Order for the Clerk Pay was circulated.		
Resolved: That the Annual Return and Governance statement and the Internal Auditor Report are approved.		
21/22/067 Clerk's Report including Correspondence		
The Clerk's report was noted. A consultation on the sale of land is to be objected to on the basis there are concerns it could then be built upon, the fence could be moved and it may set a precedence for other land sales.		
RESOLVED: That the Clerk's Report is noted.		
21/22/068 Visual Audits		
Tubs are looking good. The pots in front of the Hapton Inn brighten up the area and should be replaced if removed. Weeding is needed around the station on the road outside and vine weed is growing.		
21/22/069 Date of next meeting		
Date of the next meeting Monday 13 th September 2021 at 7:00pm, in the Community Centre, Ruskin Grove.		

Police Report

Crime Figures (Hapton only)

Burglarys 0

Burglarys non dwelling 0

Theft 1

Criminal Damage 0

Vehicle crime 2

Vehicle Thefts 0

ASB/ Nuisance 4(2) motorcycle related

Email sent by myself to Cllr Hosker for repeater 30 Mph signs Manchester rd Between canal bridge and Lancaster Drive