



Hapton Parish Council Meeting

Monday, 9th January 2023

Present: Councillor Birbeck (in the Chair) and Councillors Differ, Fowke and Owen.

Others: Steve Watson (Parish Clerk), plus 2 residents.

Parish Council Agenda

Councillor Birbeck welcomed Councillors and residents

	Action	By
22/23/105 Apology for absence and reasons given		
Apologies were submitted by Councillors Carol Downham, Joan Lakeland and Joanne Greenwood. Apologies were also submitted by Borough Councillor Jamie McGown, County Councillor Alan Hosker and Michael Greenwood (Lengthsman). It was noted that Councillor Joanne Greenwood intended to submit her resignation due to other commitments and was thanked for the years of service and hard work she had given to Hapton Parish Council.		
22/23/106 Declarations of Disclosable Pecuniary Interest / Code of Conduct		
There were no declarations of disclosable pecuniary interest.		
22/23/107 The meeting would be adjourned for Public Participation.		
RESOLVED: That the meeting would be adjourned to welcome comments from members of the public.		
A member of the public enquired about where things were up to with the removal of trees affecting the allotments. It was advised that these were on the		

list of Lengthsman jobs to be completed during the winter months, though were weather dependent.		
The Police had not sent a report this month. There were no PACT priorities.		
County Councillor Alan Hosker had sent apologies.		
Borough Councillor Jamie McGowan had sent apologies.		
22/23/108 The meeting was formally re-convened for business		
RESOLVED: That the meeting would be reconvened.		
22/23/109 Minutes of the meeting held on the 14th November 2022.		
The minutes of the last meeting were submitted for approval as a correct record.		
RESOLVED: That the Minutes of the Parish Council meeting held on the 14th November 2022 are approved as a correct record.		
22/23/110 Matters Outstanding as listed		
There were no matters outstanding.		
22/23/111 Updates		
There were no further updates.		
22/23/112 Councillor Reports including reports from representatives of outside bodies		
No separate reports.		
Community Centre		
The Community Center outside painting and woodwork will be completed when the weather permits and will be done after the tree removals.		
22/23/113 Lengthsman		
The tree removals would be priority.		
22/23/114 Allotments		
There were 2 applications on the waiting list. The outstanding rent is now being paid.		
22/23/115 Planning		
The following applications were considered: 1. FUL/2022/0718 - Proposed redevelopment of existing cattery to provide a new boarding cattery building, demolition of two stable blocks and original cattery buildings and erection of a manager's dwelling. (Resubmission of FUL/2022/0157).		

<p>2. FUL/2022/0729 - Proposed energy facility compound consisting of; access track, energy storage units, associated transformers and electrical equipment cabinets, a transformer and associated electrical equipment, an electrical control building, a site office, storage container, landscaping scheme and associated works (Resubmission of FUL/2021/0601). AT: Land to the west of the A56 and to the southwest of Junction 8 of the M65, east of the site of the former Huncoat Power Station.</p>																																		
<p>There were no comments on the applications.</p>																																		
<p>22/23/116 Finances</p>																																		
<p>The following invoices were tabled. Bills for payment:</p>																																		
<p>1. Expenditure</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 5%;">1.</td> <td style="width: 45%;">RBL Wreaths</td> <td style="width: 15%;">£75.00</td> <td style="width: 35%;">100774 Paid</td> </tr> <tr> <td>2.</td> <td>Clerk’s Salary – (Standing Order) Paid</td> <td>£255.59</td> <td>S/O Paid</td> </tr> <tr> <td>3.</td> <td>Bank Charges</td> <td>£16.60</td> <td>Direct Debit</td> </tr> <tr> <td>4.</td> <td>Lengthsman Labour Nov</td> <td>£345.00</td> <td>100775 Paid</td> </tr> <tr> <td></td> <td>Lengthsman Labour Dec</td> <td>£tbc</td> <td>100776</td> </tr> <tr> <td>5.</td> <td>HMRC Total</td> <td>£127.96</td> <td>100777</td> </tr> </table> <p>1.2 Budget Monitoring Report and Bank Reconciliations 1.3 Payments and Receipts Lists 1.4 2023-24 Budget 1.5 2023-24 Precept</p>			1.	RBL Wreaths	£75.00	100774 Paid	2.	Clerk’s Salary – (Standing Order) Paid	£255.59	S/O Paid	3.	Bank Charges	£16.60	Direct Debit	4.	Lengthsman Labour Nov	£345.00	100775 Paid		Lengthsman Labour Dec	£tbc	100776	5.	HMRC Total	£127.96	100777								
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<p>Resolved: That the above bills are paid. That the attached Budget is approved and the Precept will remain at £15,000.</p>																																		
<p>2. Income</p> <table border="0" style="width: 100%;"> <tr> <td colspan="4">2.1 Income</td> </tr> <tr> <td style="width: 5%;">6.</td> <td style="width: 45%;">Allotments</td> <td style="width: 15%;">£390.00</td> <td style="width: 35%;"></td> </tr> <tr> <td>7.</td> <td>Allotments</td> <td>£132.50</td> <td></td> </tr> <tr> <td colspan="4"> </td> </tr> <tr> <td>Bank Balances –</td> <td>Fundraising Account</td> <td>£12,409.65</td> <td></td> </tr> <tr> <td></td> <td>Expenses Account</td> <td>£34,307.41</td> <td></td> </tr> <tr> <td></td> <td>Environmental Account</td> <td>£3,791.40</td> <td></td> </tr> <tr> <td></td> <td>TOTAL</td> <td>£50,508.46</td> <td></td> </tr> </table>			2.1 Income				6.	Allotments	£390.00		7.	Allotments	£132.50						Bank Balances –	Fundraising Account	£12,409.65			Expenses Account	£34,307.41			Environmental Account	£3,791.40			TOTAL	£50,508.46	
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<p>RESOLVED: That the Budget Monitoring Report, Bank Reconciliation, payments and receipts are approved.</p>																																		
<p>22/23/117 Clerk’s Report including Correspondence</p>																																		
<p>The Clerk’s report was noted.</p>																																		
<p>22/23/0118 Events</p>																																		
<p>It was agreed to run a Coronation Event as the Summer event. 4 Fairground rides, 2 face painters and Punch & Judy would be paid. The Burger van would be requested and the beer van would be available. The event will be held on Sunday 7th May 2023 on the land below the play area. The football club are to be asked to run another tournament.</p>																																		

22/23/119 Visual Audits		
None were reported.		
22/23/120 Pump Track		
Kieron Roberts is to be asked for progress and dogs on leads signed at the 4 entrances are to be chased.		
22/23/121 Date of next meeting		
Date of the next meeting Monday 13 th February 2023 at 7:00pm, in the Community Centre, Ruskin Grove.		

Proposed Budget
2023-24

Income

Expenditure

Precept	£15,000.00	1	Professional Fees	Insurance	£ 270.00	
Maintenance Grant	£ 201.00	2		Audit	£ 225.00	
Allotment rents	£ 2,200.00		Subscriptions	Subscriptions	£ 500.00	
Events Income	£ -			Bank Charges	£ 175.00	
Firework Sponsorship	£ -		Administration	Clerk Salary	£ 3,839.00	
Electricity NW	£ 24.00			Stationery	£ 250.00	
				Web Site	£ 16.00	
				Allowance	£ 200.00	
				Clerk Cover	£ 240.00	
			Allotment Maintenance	Maintenance	£ 500.00	
			Projects	Summer Event	£ 2,000.00	3
				Bonfire Event	£ 1,500.00	4
				Christmas Event	£ 400.00	
				Misc. Projects	£ 500.00	
				Remembrance Day	£ 50.00	
			Lengthsman Scheme	Labour	£ 5,760.00	
				Materials	£ 2,000.00	
				Administration	£ -	
				Additional Hours	£ -	
			Reserves		-£ 1,000.00	5
Total Income	£ 17,425.00		Total Expenditure		£ 17,425.00	

Income/Expenditure		£ -
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1. Precept remains the same
2. Maintenance Grant confirmed
3. as 2022
4. as 2022
5. £1,000 from reserves