



## Hapton Parish Council

### Monday, 13<sup>th</sup> January 2020

**Present:** Councillor Birbeck (in the Chair) and Councillors Downham, Differ, Kayley and Lakeland.

**Others:** Steve Watson (Clerk).

#### Parish Council Agenda

Councillor Birbeck opened the meeting and welcomed everyone.

	Action	By
<b>19/20/104 Apology for absence and reasons given</b>		
Apologies were submitted by Councillor Hilary Fowkes who was unwell and Councillor Joanne Greenwood who was away.		
<b>19/20/105 Declarations of Disclosable Pecuniary Interest / Code of Conduct</b>		
There were no declarations of disclosable pecuniary interest.		
<b>19/20/106 The meeting would be adjourned for Public Participation.</b>		
<b>RESOLVED: That the meeting would be adjourned to welcome comments from members of the public.</b>		
There were no members of the Public.		

There was no Police report.		
There was no County Councillor Report.		
There was no Borough Councillor Report.		
<b>19/20/107 The meeting was formally re-convened for business</b>		
<b>19/20/108 Minutes of the last meeting held on the 11<sup>th</sup> November 2019.</b>		
The minutes of the last meeting were submitted for approval as a correct record.		
<b>RESOLVED: That the Minutes of the Parish Council meeting held on the 11<sup>th</sup> November 2019 are approved as a correct record.</b>		
<b>19/20/109 Matter Outstanding as listed</b>		
The wash basin and radiator quotes are to be moved to the next meeting	Quotes	MG
<b>19/20/110 Updates</b>		
<b>Neighbourhood Plan</b>		
The concept of a Neighbourhood Plan was discussed and it was agreed it should be reconsidered when the next Borough Council Local Plan is being consulted on then the Parish can 'piggy-back' the consultations. The issue will be removed from the agenda until such time.		
<b>Website</b>		
The website and Facebook page have been updated. The website has 16 Unique visitors and 21 Page views, views are down over the Christmas period. Facebook is being well used and the number of followers is to be checked.		
<b>Update on Events</b>		
The Summer Fair is to be held on Saturday 12 <sup>th</sup> July 2020, the fairground is to be booked (Clerk), Tim will contact the DJ and PA system, Facebook is to advertise stalls for rent at a maximum cost of £5 with voluntary/community and information only stalls being free. Joan will book the Punch & Judy, the toilets, the Birds of Prey, the Beer Tent and the Town Crier, Tim will arrange the Brownies, the school and the Church of England, Harry will contact the Methodist Church. Tim and Harry will do the catering, Burnley Football Club are to be asked to officially open the event, the Clerk will ask a Facepainter and the school is to be asked if they will do a Treasure Hunt. Other ideas included a Tug-A-War and a football tournament.		
More Christmas lights will be considered next year and possible a best dressed display competition will be run from the 13 <sup>th</sup> December until 5 <sup>th</sup> January.		

<b>Community Centre</b>				
The Sewing Group are considering starting later in January, it was agreed there would be no charge if they cleaned the room after, there were no further updates.				
<b>19/20/111 Councillor Reports including reports from representatives of outside bodies</b>				
There was no update.				
<b>19/20/112 Lengthsman</b>				
The path needs sorting and the Chair will contact Simon Goff to get the work started.			Pathway	TB
<b>19/20/113 Allotments</b>				
There were no maintenance issues and no new applications. There is 1 person on the waiting list.				
<b>19/20/114 Planning</b>				
<p>1. <b>LCC/2019/0622</b> - Change of use of end of life vehicle building to use for the drying and pelletising of waste solid recovered fuel (SRF), construction of 2x20m high flues, construction of underground ducting to transfer warm air from boiler to the pelletising building, and the storage of baled SRF in the Northern yard. (Application: LCC/2019/0069), Hapton Valley Transfer Station Hapton Valley Estate (deadline passed).</p> <p>2. <b>FUL/2019/0552</b> - DEMOLITION OF 1 NO DWELLING, AND THE ERECTION OF 3NO NEW DETACHED DWELLINGS, THE CONVERSION OF A OFFICE/WORKSHOP TO FORM A DWELLING. Hapton Boatyard Simpson Street Hapton (extension requested).</p>				
<b>RESOLVED: That there are no comments, however the LCC application will be advertised on Facebook.</b>				
<b>19/20/114 Finances</b>				
The following invoices were tabled.			Bill's for payment:	
<p>1. Clerk's Salary – December (Standing Order) Paid £216.13 S/O Paid</p> <p>2. HMRC Clerk Tax December £54.03 100632 Paid</p> <p>3. Bonfire Receipts £58.10 100633 Paid</p> <p>4. Chair's Allowance £200.00 100634 Paid</p> <p>5. Lengthsman November £300.00 100635 Paid</p> <p>6. Clerk's Salary – January (Standing Order) Paid £216.13 S/O Paid</p> <p>7. HMRC Clerk Tax January £54.03 100636</p> <p>8. Lancashire County Council £250.00 100637</p> <p>9. Greenwood January £200.00 100638</p> <p>10. Classic Fireworks £1,200.00 100639</p>				

1.2	<b>Income</b>		
1.	RWE Grant	£1,750.00	
	January Bank Balances – Fundraising Account	£12,464.65	
	Expenses Account	£19,906.64	
	Environmental Account	£3,800.00	
	TOTAL	£36,171.29	
The Budget Monitoring Report, Bank Reconciliations payments and receipts were noted. The Bank balances were also noted.			
<b>Resolved: That the above bills are paid and the monitoring reports are noted.</b>			
A proposed budget was circulated. The agreed budget was set as appendix A. The Precept was agreed to remain at £15,000 and the Clerk Salary to increase to SCP 29 from 1 <sup>st</sup> April, £26,470 Full Time equivalent.			
<b>Resolved: That the budget at Appendix A is approved, the Precept continues at £15,000 and the Clerk’s Salary increases to SCP (£3,370.19) from the 1<sup>st</sup> April 2020.</b>			
<b>19/20/115 Clerk’s Report including Correspondence</b>			
The Clerk’s report was noted. The Chair to confirm the Royal Garden Party invite, it was agreed not to adopt the red telephone box and the Hyndburn Local Plan was noted.			
<b>RESOLVED: That the Clerk’s Report is noted.</b>			
<b>19/20/116 Visual Audits</b>			
Horses are being kept and fencing has been installed on the Common Land on the Moor. DEFRA have been contacted, Padiham Town Council are to be notified and a land registry search is to be carried out.			
<b>19/20/117 Date of next meeting</b>			
Date of the next meeting Monday 10 <sup>th</sup> February 2020 at 7:00pm.			

Appendix A

Approved Budget  
2020-21

Income

Expenditure

Precept	£15,000.00	1	Professional Fees	Insurance	£ 300.00
Maintenance Grant	£ 675.00	2		Audit	£ 150.00
Allotment rents	£ 1,955.00		Subscriptions	Subscriptions	£ 450.00
Events Income	£ -		Administration	Clerk Salary	£ 2,652.00
Firework Sponsorship	£ -			Stationery	£ 350.00
Electricity NW	£ 24.00			Web Site	£ 14.00
			Allotment Maintenance	Maintenance	£ 500.00
			Projects	Summer Event	£ 1,500.00
				Bonfire Event	£ 1,200.00
				Christmas Event	£ 400.00
				Misc Projects	£ 760.00
				Remebrance Day	£ 100.00
			Lengthsman Scheme	Labour	£5,760.00
				Materials	£2,000.00
				Administration	£ 718.00
				Additional Hours	£ 800.00
			Reserves		£ -
<b>Total Income</b>	<b>£ 17,654.00</b>		<b>Total Expenditure</b>		<b>£ 17,654.00</b>

Income/Expenditure		£ -
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1. £1,000 increase in Precept
2. reduced Maintenance Grant
3. Increase to SCP 29 1st April