

HAPTON PARISH COUNCIL
ACCOUNTS AS AT 31ST MARCH
2016



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Summary of Current Assets

The above statement represents fairly the financial position of the authority as at 31/03/2015 and reflects its income and expenditure during the year.

Approved by the Council on 9th May 2016

Signed

Steve Watson- Clerk

Signed

Timothy Birbeck – Chairman

Hapton Parish Council
ANNUAL RETURN - Section 1 : Statement of Accounts

Accounts for Year from 01/04/2015 to 31/03/2016

This is prepared based on the information in "Governance and Accountability for Local Councils : a Practitioners' Guide"

Important note: These figures have been prepared on a RECEIPTS and PAYMENTS basis.

* Note :- An asterisk to the right of the box below indicates it is an item that has changed by more than 10% from the previous year and probably warrants a comment in your notes. This is only an indication and should not be considered exclusive. You will only see asterisks if this is the second year you have used the report.

Box No.	Description	Year ending		
		31/03/2015 £	31/03/2016 £	
1	Balances brought fwd	34,515.04	4,210.55	*
2	Annual precept	0.00	8,000.00	*
3	Total other receipts	16,453.59	51,743.17	*
4	Staff Costs	1,959.54	2,682.24	*
5	Loan interest/capital repayments	0.00	0.00	
6	Total other payments	44,798.54	59,897.25	*
7	Balances carried forward	4,210.55	1,374.23	*
8	Total Cash and Short Term Investments	4,210.55	1,374.23	*
9	Total Fixed Assets and Long Term Investments	0.00	0.00	
10	Total Borrowings	0.00	0.00	

Hapton Parish Council

Summary of Receipts and Payments

All Cost Centres and Codes

Cost Centre Income

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Var	Estimated	Actual	Var	+/-	under/over spend
1	Maintenance Grant	3,426.00	3,426.00						
2	Electricity North West	24.00	23.77	0					0
26	Precept	8,000.00	8,000.00						
27	VAT Return								
SUB TOTAL		11,450.00	11,449.77	0					0

Cost Centre Administration

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Var	Estimated	Actual	Var	+/-	under/over spend
3	Clerks Salary				1,950.00	2,011.60	-62		-62
4	Postages								
5	Stationery				100.00	217.89	-118		-118
6	Room Hire								
SUB TOTAL					2,050.00	2,229.49	-179		-179

Cost Centre Allotments

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Var	Estimated	Actual	Var	+/-	under/over spend
7	Rent Income	1,420.00	1,140.00	-280					-280
8	Maintenance				500.00	1,650.00	-1,150		-1,150
20	Allotment Bonds		400.00	400		400.00	-400		
SUB TOTAL		1,420.00	1,540.00	120	500.00	2,050.00	-1,550		-1,430

Cost Centre Projects & Events

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Var	Estimated	Actual	Var	+/-	under/over spend
9	Misc Projects								
10	Other Sponsorship								
11	Summer Event	200.00		-200	675.00		675		475
12	Bonfire Event	600.00	1,250.00	650	675.00	666.67	8		658
13	Christmas Event				675.00		675		675
18	Recreation Ground		45,000.00	45,000		41,410.44	-41,410		3,590
19	Play Area Refurb								
21	Wall Art								
22	Remembrance Day					17.50	-18		-18
SUB TOTAL		800.00	46,250.00	45,450	2,025.00	42,094.61	-40,070		5,380

Cost Centre Professional Fees

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Var	Estimated	Actual	Var	+/-	under/over spend
14	Insurance				275.00	238.50	37		37
15	Audit Fees				400.00	335.00	65		65
16	Subscriptions				400.00	804.56	-405		-405
SUB TOTAL					1,075.00	1,378.06	-303		-303

Cost Centre Lengthsman

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Var	Estimated	Actual	Var	+/-	under/over spend
23	Labour				5,300.00	3,950.00	1,350		1,350
24	Materials				2,000.00	754.87	1,245		1,245
25	Administration				700.00	1,145.64	-446		-446
SUB TOTAL					8,000.00	5,850.51	2,149		2,149

Hapton Parish Council Summary of Receipts and Payments All Cost Centres and Codes

NET TOTAL	13,670.00	59,239.77	45,570	13,650.00	53,602.67	-39,953	5,617
V.A.T.		503.40			8,976.82		
GROSS TOTAL		59,743.17			62,579.49		

Hapton Parish Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
1 Clerks Salary	13/04/2015		Expenses	100250	Clerk Salary	Steve Watson	Z	138.11	0.00	138.11
2 Administration	13/04/2015		Expenses	100250	Clerk Salary	Steve Watson	Z	46.04	0.00	46.04
3 Administration	13/04/2015		Expenses	100251	Clerk Tax	HMRC	Z	9.84	0.00	9.84
4 Clerks Salary	13/04/2015		Expenses	100251	Clerk Tax	HMRC	Z	29.53	0.00	29.53
5 Administration	13/04/2015		Expenses	100252	Lengthsman Advert	Johnston Publishing	S	475.00	95.00	570.00
6 Allotment Bonds	13/04/2015		Expenses	100253	Allotment Bond	G Palmer	Z	200.00	0.00	200.00
7 Allotment Bonds	13/04/2015		Expenses	100254	Allotment Bond	A Ashcroft	Z	200.00	0.00	200.00
8 Subscriptions	13/04/2015		Expenses	100249	Subscription	LALC	Z	418.44	0.00	418.44
9 Clerks Salary	11/05/2015		Expenses	100255	Clerk Salary	Steve Watson	Z	134.11	0.00	134.11
10 Administration	11/05/2015		Expenses	100255	Clerk Salary	Steve Watson	Z	44.71	0.00	44.71
11 Clerks Salary	11/05/2015		Expenses	100256	Clerk Tax	HMRC	Z	33.52	0.00	33.52
12 Administration	11/05/2015		Expenses	100256	Clerk Tax	HMRC	Z	11.18	0.00	11.18
13 Clerks Salary	08/06/2015		Expenses	100257	Clerk Salary	Steve Watson	Z	134.11	0.00	134.11
14 Administration	08/06/2015		Expenses	100257	Clerk Salary	Steve Watson	Z	44.71	0.00	44.71
15 Administration	08/06/2015		Expenses	100258	Clerk Tax	HMRC	Z	11.18	0.00	11.18
16 Clerks Salary	08/06/2015		Expenses	100258	Clerk Tax	HMRC	Z	33.52	0.00	33.52
17 Labour	08/06/2015		Expenses	100259	Lengthsman Invoice	Greenwoods	Z	300.00	0.00	300.00
18 Stationery	08/06/2015		Expenses	100260	Stationery	Briercliffe Parish Council	Z	217.89	0.00	217.89
19 Subscriptions	08/06/2015		Expenses	100261	Subscription	CVS	Z	15.00	0.00	15.00
20 Clerks Salary	13/07/2015		Expenses	100501	Clerk Salary	Steve Watson	Z	134.11	0.00	134.11
21 Clerks Salary	10/08/2015		Expenses	100501	Clerk Salary	Steve Watson	Z	134.11	0.00	134.11
22 Clerks Salary	13/07/2015		Expenses	100502	Clerk Tax	HMRC	Z	33.52	0.00	33.52
23 Clerks Salary	10/08/2015		Expenses	100503	Clerk Tax	HMRC	Z	33.52	0.00	33.52
24 Labour	13/07/2015		Expenses	100504	Lengthsman Invoice	Greenwoods	Z	525.00	0.00	525.00
26 Audit Fees	09/08/2015		Expenses	100262	Audit	Lianne Abram	Z	105.00	0.00	105.00
27 Labour	09/08/2015		Expenses	100263	Lengthsman Invoice	Greenwoods	Z	525.00	0.00	525.00
28 Clerks Salary	14/09/2015		Expenses	100264	Clerk Salary	Steve Watson	Z	134.11	0.00	134.11
29 Clerks Salary	14/09/2015		Expenses	100265	Clerk Tax	HMRC	Z	33.52	0.00	33.52
30 Labour	14/09/2015		Expenses	100266	Lengthsman Invoice	Greenwoods	Z	500.00	0.00	500.00
31 Materials	14/09/2015		Expenses	100266	Lengthsman Invoice	Greenwoods	Z	60.00	0.00	60.00
32 Insurance	14/09/2015		Expenses	100267	Insurance	Zurich	Z	238.50	0.00	238.50
37 Administration	14/09/2015		Expenses	100264	Clerk Salary	Steve Watson	Z	44.71	0.00	44.71
38 Administration	14/09/2015		Expenses	100265	Clerk Tax	HMRC	Z	11.18	0.00	11.18
39 Administration	13/07/2015		Expenses	100502	Clerk Tax	HMRC	Z	11.18	0.00	11.18
40 Administration	10/08/2015		Expenses	100503	Clerk Tax	HMRC	Z	11.18	0.00	11.18
41 Administration	13/07/2015		Expenses	100501	Clerk Salary	Steve Watson	Z	44.71	0.00	44.71

Hapton Parish Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Description	Cheque No	Supplier	VAT Type	Net	VAT	Total
42 Administration	10/08/2015		Expenses	Clerk Salary	100501	Steve Watson	Z	44.71	0.00	44.71
43 Clerks Salary	12/10/2015		Expenses	Clerk Salary	100268	Steve Watson	Z	134.11	0.00	134.11
44 Administration	12/10/2015		Expenses	Clerk Salary	100268	Steve Watson	Z	44.71	0.00	44.71
45 Administration	12/10/2015		Expenses	Clerk Tax	100269	HMRC	Z	11.18	0.00	11.18
46 Clerks Salary	12/10/2015		Expenses	Clerk Tax	100269	HMRC	Z	33.52	0.00	33.52
47 Labour	12/10/2015		Expenses	Lengthsman Invoice	100270	Greenwoods	Z	400.00	0.00	400.00
48 Audit Fees	12/10/2015		Expenses	Audit	100271	BDO	S	230.00	46.00	276.00
49 Clerks Salary	09/11/2015		Expenses	Clerk Salary	100272	Steve Watson	Z	134.11	0.00	134.11
50 Administration	09/11/2015		Expenses	Clerk Salary	100272	Steve Watson	Z	44.71	0.00	44.71
51 Administration	09/11/2015		Expenses	Clerk Tax	100273	HMRC	Z	11.18	0.00	11.18
52 Clerks Salary	09/11/2015		Expenses	Clerk Tax	100273	HMRC	Z	33.52	0.00	33.52
53 Labour	09/11/2015		Expenses	Lengthsman Invoice	100274	Greenwoods	Z	400.00	0.00	400.00
54 Materials	09/11/2015		Expenses	Lengthsman Invoice	100274	Greenwoods	Z	242.87	0.00	242.87
55 Bonfire Event	09/11/2015		Expenses	Fireworks	100275	Classic Fireworks	S	666.67	133.33	800.00
56 Clerks Salary	09/11/2015		Expenses	Clerk Salary	100276	Steve Watson	Z	134.11	0.00	134.11
57 Administration	09/11/2015		Expenses	Clerk Salary	100276	Steve Watson	Z	44.71	0.00	44.71
58 Administration	09/11/2015		Expenses	Clerk Tax	100277	HMRC	Z	11.18	0.00	11.18
59 Clerks Salary	09/11/2015		Expenses	Clerk Tax	100277	HMRC	Z	33.52	0.00	33.52
60 Clerks Salary	11/01/2016		Expenses	Clerk Salary	100278	Steve Watson	Z	167.64	0.00	167.64
61 Administration	11/01/2016		Expenses	Clerk Salary	100278	Steve Watson	Z	55.88	0.00	55.88
62 Labour	11/01/2016		Expenses	Lengthsman Invoice	100279	Greenwoods	Z	600.00	0.00	600.00
63 Maintenance	11/01/2016		Expenses	Allotment Material	100281	Stirling Construction	S	1,650.00	330.00	1,980.00
64 Remembrance Day	11/01/2016		Expenses	Remembrance Day Wreath	100282	H Kayley	Z	17.50	0.00	17.50
65 Materials	11/01/2016		Expenses	Lengthsman Materials	100283	Ambersol	S	452.00	90.40	542.40
66 Clerks Salary	08/02/2016		Expenses	Clerk Salary	100284	Steve Watson	Z	164.64	0.00	164.64
67 Administration	08/02/2016		Expenses	Clerk Salary	100284	Steve Watson	Z	55.88	0.00	55.88
68 Clerks Salary	08/02/2016		Expenses	Clerk Tax	100285	HMRC	Z	3.00	0.00	3.00
69 Labour	08/02/2016		Expenses	Lengthsman Invoice	100286	Greenwoods	Z	400.00	0.00	400.00
70 Recreation Ground	08/02/2016		Expenses	Rec Drainage	100287	Total Turf Solutions	S	4,540.00	908.00	5,448.00
71 Recreation Ground	08/02/2016		Expenses	Rec Drainage	100288	Duncan Ross	S	36,870.44	7,374.09	44,244.53
72 Clerks Salary	14/03/2016		Expenses	Clerk Salary	100506	Steve Watson	Z	167.64	0.00	167.64
73 Labour	14/03/2016		Expenses	Lengthsman Invoice	100507	Greenwoods	Z	300.00	0.00	300.00
74 Subscriptions	14/03/2016		Expenses	Subscription	100508	LALC	Z	371.12	0.00	371.12
75 Administration	14/03/2016		Expenses	Clerk Salary	100506	Steve Watson	Z	55.88	0.00	55.88
Total								53,602.67	8,976.82	62,579.49

Hapton Parish Council RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
1 Rent Income	16/04/2015		Expenses		Allotment Rents	Various	Z	120.00	0.00	120.00
2 Maintenance Grant	01/04/2015		Expenses	DC	Maintenance Grant	Burnley Borough Council	Z	3,426.00	0.00	3,426.00
3 Precept	01/04/2015		Expenses	DC	Precept	Burnley Borough Council	Z	8,000.00	0.00	8,000.00
4 Rent Income	14/05/2015		Expenses		Allotment Rents	Various	Z	290.00	0.00	290.00
5 Rent Income	18/05/2015		Expenses		Allotment Rents	Various	Z	60.00	0.00	60.00
6 Rent Income	27/05/2015		Expenses		Allotment Rents	Various	Z	60.00	0.00	60.00
7 VAT Return	11/06/2015		Expenses		VAT Return	HMRC	R	0.00	503.40	503.40
8 Rent Income	15/06/2015		Expenses		Allotment Rents	Various	Z	550.00	0.00	550.00
9 Rent Income	04/09/2015		Expenses		Allotment Rents	Various	Z	60.00	0.00	60.00
10 Electricity North West	04/09/2015		Expenses		Rent	Electricity North West	Z	23.77	0.00	23.77
11 Bonfire Event	21/08/2015		Expenses	DC	External Grant	Community Foundation	Z	800.00	0.00	800.00
12 Bonfire Event	11/11/2015		Expenses		Firework sponsorship	Various	Z	450.00	0.00	450.00
13 Allotment Bonds	11/11/2015		Expenses		Allotment Bond	Various	Z	200.00	0.00	200.00
14 Allotment Bonds	13/01/2016		Expenses		Allotment Bond	Various	Z	200.00	0.00	200.00
15 Recreation Ground	19/02/2016		Expenses		ESC Lottery Fund	Sports England	Z	45,000.00	0.00	45,000.00
Total								59,239.77	503.40	59,743.17

Hapton Parish Council Payments to Supplier - All

Voucher Code	Date	Minute	Bank	Cheque No	Description	VAT Type	Net	VAT	Total
A Ashcroft									
7 Allotment Bonds	13/04/2015		Expenses	100254	Allotment Bond	Z	200.00	0.00	200.00
A Ashcroft totals							200.00	0.00	200.00
Ambersol									
65 Materials	11/01/2016		Expenses	100283	Lengthsman Materials	S	452.00	90.40	542.40
Ambersol totals							452.00	90.40	542.40
BDO									
48 Audit Fees	12/10/2015		Expenses	100271	Audit	S	230.00	46.00	276.00
BDO totals							230.00	46.00	276.00
Briercliffe Parish Council									
18 Stationery	08/06/2015		Expenses	100260	Stationery	Z	217.89	0.00	217.89
Briercliffe Parish Council totals							217.89	0.00	217.89
Classic Fireworks									
55 Bonfire Event	09/11/2015		Expenses	100275	Fireworks	S	666.67	133.33	800.00
Classic Fireworks totals							666.67	133.33	800.00
CVS									
19 Subscriptions	08/06/2015		Expenses	100261	Subscription	Z	15.00	0.00	15.00
CVS totals							15.00	0.00	15.00
Duncan Ross									
71 Recreation Ground	08/02/2016		Expenses	100288	Rec Drainage	S	36,870.44	7,374.09	44,244.53
Duncan Ross totals							36,870.44	7,374.09	44,244.53
G Palmer									
6 Allotment Bonds	13/04/2015		Expenses	100253	Allotment Bond	Z	200.00	0.00	200.00
G Palmer totals							200.00	0.00	200.00
Greenwoods									
17 Labour	08/06/2015		Expenses	100259	Lengthsman Invoice	Z	300.00	0.00	300.00
24 Labour	13/07/2015		Expenses	100504	Lengthsman Invoice	Z	525.00	0.00	525.00
27 Labour	09/08/2015		Expenses	100263	Lengthsman Invoice	Z	525.00	0.00	525.00

Hapton Parish Council Payments to Supplier - All

Voucher Code	Date	Minute	Bank	Cheque No	Description	VAT Type	Net	VAT	Total
30 Labour	14/09/2015		Expenses	100266	Lengthsman Invoice	Z	500.00	0.00	500.00
31 Materials	14/09/2015		Expenses	100266	Lengthsman Invoice	Z	60.00	0.00	60.00
47 Labour	12/10/2015		Expenses	100270	Lengthsman Invoice	Z	400.00	0.00	400.00
53 Labour	09/11/2015		Expenses	100274	Lengthsman Invoice	Z	400.00	0.00	400.00
54 Materials	09/11/2015		Expenses	100274	Lengthsman Invoice	Z	242.87	0.00	242.87
62 Labour	11/01/2016		Expenses	100279	Lengthsman Invoice	Z	600.00	0.00	600.00
69 Labour	08/02/2016		Expenses	100286	Lengthsman Invoice	Z	400.00	0.00	400.00
73 Labour	14/03/2016		Expenses	100507	Lengthsman Invoice	Z	300.00	0.00	300.00
Greenwoods totals							4,252.87	0.00	4,252.87
H Kayley									
64 Remembrance Day	11/01/2016		Expenses	100282	Remembrance Day Wreath	Z	17.50	0.00	17.50
H Kayley totals							17.50	0.00	17.50
HMRC									
3 Administration	13/04/2015		Expenses	100251	Clerk Tax	Z	9.84	0.00	9.84
4 Clerks Salary	13/04/2015		Expenses	100251	Clerk Tax	Z	29.53	0.00	29.53
11 Clerks Salary	11/05/2015		Expenses	100256	Clerk Tax	Z	33.52	0.00	33.52
12 Administration	11/05/2015		Expenses	100256	Clerk Tax	Z	11.18	0.00	11.18
15 Administration	08/06/2015		Expenses	100258	Clerk Tax	Z	11.18	0.00	11.18
16 Clerks Salary	08/06/2015		Expenses	100258	Clerk Tax	Z	33.52	0.00	33.52
22 Clerks Salary	13/07/2015		Expenses	100502	Clerk Tax	Z	33.52	0.00	33.52
23 Clerks Salary	10/08/2015		Expenses	100503	Clerk Tax	Z	33.52	0.00	33.52
29 Clerks Salary	14/09/2015		Expenses	100265	Clerk Tax	Z	33.52	0.00	33.52
38 Administration	14/09/2015		Expenses	100265	Clerk Tax	Z	11.18	0.00	11.18
39 Administration	13/07/2015		Expenses	100502	Clerk Tax	Z	11.18	0.00	11.18
40 Administration	10/08/2015		Expenses	100503	Clerk Tax	Z	11.18	0.00	11.18
45 Administration	12/10/2015		Expenses	100269	Clerk Tax	Z	11.18	0.00	11.18
46 Clerks Salary	12/10/2015		Expenses	100269	Clerk Tax	Z	33.52	0.00	33.52
51 Administration	09/11/2015		Expenses	100273	Clerk Tax	Z	11.18	0.00	11.18
52 Clerks Salary	09/11/2015		Expenses	100273	Clerk Tax	Z	33.52	0.00	33.52
58 Administration	09/11/2015		Expenses	100277	Clerk Tax	Z	11.18	0.00	11.18
59 Clerks Salary	09/11/2015		Expenses	100277	Clerk Tax	Z	33.52	0.00	33.52
68 Clerks Salary	08/02/2016		Expenses	100285	Clerk Tax	Z	3.00	0.00	3.00
HMRC totals							399.97	0.00	399.97
Johnston Publishing									
5 Administration	13/04/2015		Expenses	100252	Lengthsman Advert	S	475.00	95.00	570.00

Hapton Parish Council

Payments to Supplier - All

Voucher Code	Date	Minute	Bank	Cheque No	Description	VAT Type	Net	VAT	Total
Johnston Publishing totals									
LALC							475.00	95.00	570.00
8 Subscriptions	13/04/2015		Expenses	100249	Subscription	Z	418.44	0.00	418.44
74 Subscriptions	14/03/2016		Expenses	100508	Subscription	Z	371.12	0.00	371.12
LALC totals							789.56	0.00	789.56
Lianne Abram									
26 Audit Fees	09/08/2015		Expenses	100262	Audit	Z	105.00	0.00	105.00
Lianne Abram totals							105.00	0.00	105.00
Steve Watson									
1 Clerks Salary	13/04/2015		Expenses	100250	Clerk Salary	Z	138.11	0.00	138.11
2 Administration	13/04/2015		Expenses	100250	Clerk Salary	Z	46.04	0.00	46.04
9 Clerks Salary	11/05/2015		Expenses	100255	Clerk Salary	Z	134.11	0.00	134.11
10 Administration	11/05/2015		Expenses	100255	Clerk Salary	Z	44.71	0.00	44.71
13 Clerks Salary	08/06/2015		Expenses	100257	Clerk Salary	Z	134.11	0.00	134.11
14 Administration	08/06/2015		Expenses	100257	Clerk Salary	Z	44.71	0.00	44.71
20 Clerks Salary	13/07/2015		Expenses	100501	Clerk Salary	Z	134.11	0.00	134.11
21 Clerks Salary	10/08/2015		Expenses	100501	Clerk Salary	Z	134.11	0.00	134.11
28 Clerks Salary	14/09/2015		Expenses	100264	Clerk Salary	Z	134.11	0.00	134.11
37 Administration	14/09/2015		Expenses	100264	Clerk Salary	Z	44.71	0.00	44.71
41 Administration	13/07/2015		Expenses	100501	Clerk Salary	Z	44.71	0.00	44.71
42 Administration	10/08/2015		Expenses	100501	Clerk Salary	Z	44.71	0.00	44.71
43 Clerks Salary	12/10/2015		Expenses	100268	Clerk Salary	Z	134.11	0.00	134.11
44 Administration	12/10/2015		Expenses	100268	Clerk Salary	Z	44.71	0.00	44.71
49 Clerks Salary	09/11/2015		Expenses	100272	Clerk Salary	Z	134.11	0.00	134.11
50 Administration	09/11/2015		Expenses	100272	Clerk Salary	Z	44.71	0.00	44.71
56 Clerks Salary	09/11/2015		Expenses	100276	Clerk Salary	Z	134.11	0.00	134.11
57 Administration	09/11/2015		Expenses	100276	Clerk Salary	Z	44.71	0.00	44.71
60 Clerks Salary	11/01/2016		Expenses	100278	Clerk Salary	Z	167.64	0.00	167.64
61 Administration	11/01/2016		Expenses	100278	Clerk Salary	Z	55.88	0.00	55.88
66 Clerks Salary	08/02/2016		Expenses	100284	Clerk Salary	Z	164.64	0.00	164.64
67 Administration	08/02/2016		Expenses	100284	Clerk Salary	Z	55.88	0.00	55.88
72 Clerks Salary	14/03/2016		Expenses	100506	Clerk Salary	Z	167.64	0.00	167.64
75 Administration	14/03/2016		Expenses	100506	Clerk Salary	Z	55.88	0.00	55.88
Steve Watson totals							2,282.27	0.00	2,282.27

Steve Watson totals

Stirling Construction

**Hapton Parish Council
Payments to Supplier - All**

Voucher Code	Date	Minute	Bank	Cheque No	Description	VAT Type	Net	VAT	Total
63 Maintenance	11/01/2016		Expenses	100281	Allotment Material	S	1,650.00	330.00	1,980.00
Stirling Construction totals									
							1,650.00	330.00	1,980.00
Total Turf Solutions									
70 Recreation Ground	08/02/2016		Expenses	100287	Rec Drainage	S	4,540.00	908.00	5,448.00
Total Turf Solutions totals									
							4,540.00	908.00	5,448.00
Zurich									
32 Insurance	14/09/2015		Expenses	100267	Insurance	Z	238.50	0.00	238.50
Zurich totals									
							238.50	0.00	238.50
Total							53,602.67	8,976.82	62,579.49

Hapton Parish Council

Receipts from Customer - All

Voucher Code	Date	Minute	Bank	Receipt No	Description	VAT Type	Net	VAT	Total
Burnley Borough Council									
2	01/04/2015		Expenses	DC	Maintenance Grant	Z	3,426.00	0.00	3,426.00
3	01/04/2015		Expenses	DC	Precept	Z	8,000.00	0.00	8,000.00
Burnley Borough Council totals							11,426.00	0.00	11,426.00
Community Foundation									
11	21/08/2015		Expenses	DC	External Grant	Z	800.00	0.00	800.00
Community Foundation totals							800.00	0.00	800.00
Electricity North West									
10	04/09/2015		Expenses		Rent	Z	23.77	0.00	23.77
Electricity North West totals							23.77	0.00	23.77
HMRC									
7	11/06/2015		Expenses		VAT Return	R	0.00	503.40	503.40
HMRC totals							0.00	503.40	503.40
Sports England									
15	19/02/2016		Expenses		ESC Lottery Fund	Z	45,000.00	0.00	45,000.00
Sports England totals							45,000.00	0.00	45,000.00
Various									
1	16/04/2015		Expenses		Allotment Rents	Z	120.00	0.00	120.00
4	14/05/2015		Expenses		Allotment Rents	Z	290.00	0.00	290.00
5	18/05/2015		Expenses		Allotment Rents	Z	60.00	0.00	60.00
6	27/05/2015		Expenses		Allotment Rents	Z	60.00	0.00	60.00
8	15/06/2015		Expenses		Allotment Rents	Z	550.00	0.00	550.00
9	04/09/2015		Expenses		Allotment Rents	Z	60.00	0.00	60.00
12	11/11/2015		Expenses		Firework sponsorship	Z	450.00	0.00	450.00
13	11/11/2015		Expenses		Allotment Bond	Z	200.00	0.00	200.00
14	13/01/2016		Expenses		Allotment Bond	Z	200.00	0.00	200.00
Various totals							1,990.00	0.00	1,990.00
Total							59,239.77	503.40	59,743.17

Hapton Parish Council
PAYMENTS - S.137/G P Competence Entries

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
64 Remembrance Day	11/01/2016		Expenses	100282	Remembrance Day Wreal	H Kayley	Z	17.50	0.00	17.50
Total								17.50	0.00	17.50

Hapton Parish Council

Bank Reconciliation at 31/03/2016			
	Cash in Hand 01/04/2015		4,210.55
	ADD		
	Receipts 01/04/2015 - 31/03/2016		59,743.17
	SUBTRACT		
	Payments 01/04/2015 - 31/03/2016		62,779.49
A	Cash in Hand 31/03/2016 (per Cash Book)		1,174.23
	Cash in hand per Bank Statements		
	Cash	31/03/2016	0.00
	Environmental	31/03/2016	23.55
	Fundraising	31/03/2016	1,714.65
	Expenses	31/03/2016	7.15
			1,745.35
	Less unrepresented cheques As attached		571.12
			1,174.23
	Plus unrepresented receipts As attached		0.00
B	Adjusted Bank Balance		1,174.23
	A = B Checks out OK		

Hapton Parish Council

DRAFT PAYMENTS LIST : Cheques 100250 to 200000

Vchr.	Cheque	Cde.	Name	Description	Amount
1	100250	3	Steve Watson	Clerk Salary	138.11
2	100250	25	Steve Watson	Clerk Salary	46.04
			Subtotal No. 100250		184.15
3	100251	25	HMRC	Clerk Tax	9.84
4	100251	3	HMRC	Clerk Tax	29.53
			Subtotal No. 100251		39.37
5	100252	25	Johnston Publishing	Lengthsman Advert	570.00
6	100253	20	G Palmer	Allotment Bond	200.00
7	100254	20	A Ashcroft	Allotment Bond	200.00
9	100255	3	Steve Watson	Clerk Salary	134.11
10	100255	25	Steve Watson	Clerk Salary	44.71
			Subtotal No. 100255		178.82
11	100256	3	HMRC	Clerk Tax	33.52
12	100256	25	HMRC	Clerk Tax	11.18
			Subtotal No. 100256		44.70
13	100257	3	Steve Watson	Clerk Salary	134.11
14	100257	25	Steve Watson	Clerk Salary	44.71
			Subtotal No. 100257		178.82
15	100258	25	HMRC	Clerk Tax	11.18
16	100258	3	HMRC	Clerk Tax	33.52
			Subtotal No. 100258		44.70
17	100259	23	Greenwoods	Lengthsman Invoice	300.00
18	100260	5	Briercliffe Parish Council	Stationery	217.89
19	100261	16	CVS	Subscription	15.00
26	100262	15	Lianne Abram	Audit	105.00
27	100263	23	Greenwoods	Lengthsman Invoice	525.00
28	100264	3	Steve Watson	Clerk Salary	134.11
37	100264	25	Steve Watson	Clerk Salary	44.71
			Subtotal No. 100264		178.82
38	100265	25	HMRC	Clerk Tax	11.18
29	100265	3	HMRC	Clerk Tax	33.52
			Subtotal No. 100265		44.70
30	100266	23	Greenwoods	Lengthsman Invoice	500.00
31	100266	24	Greenwoods	Lengthsman Invoice	60.00
			Subtotal No. 100266		560.00
32	100267	14	Zurich	Insurance	238.50
43	100268	3	Steve Watson	Clerk Salary	134.11
44	100268	25	Steve Watson	Clerk Salary	44.71
			Subtotal No. 100268		178.82
45	100269	25	HMRC	Clerk Tax	11.18
46	100269	3	HMRC	Clerk Tax	33.52
			Subtotal No. 100269		44.70
47	100270	23	Greenwoods	Lengthsman Invoice	400.00
48	100271	15	BDO	Audit	276.00
49	100272	3	Steve Watson	Clerk Salary	134.11
50	100272	25	Steve Watson	Clerk Salary	44.71
			Subtotal No. 100272		178.82
51	100273	25	HMRC	Clerk Tax	11.18
52	100273	3	HMRC	Clerk Tax	33.52
			Subtotal No. 100273		44.70
53	100274	23	Greenwoods	Lengthsman Invoice	400.00
54	100274	24	Greenwoods	Lengthsman Invoice	242.87
			Subtotal No. 100274		642.87
55	100275	12	Classic Fireworks	Fireworks	800.00
56	100276	3	Steve Watson	Clerk Salary	134.11
57	100276	25	Steve Watson	Clerk Salary	44.71
			Subtotal No. 100276		178.82
58	100277	25	HMRC	Clerk Tax	11.18
59	100277	3	HMRC	Clerk Tax	33.52

Hapton Parish Council

DRAFT PAYMENTS LIST : Cheques 100250 to 200000

Vchr.	Cheque	Cde.	Name	Description	Amount
			Subtotal No. 100277		44.70
60	100278	3	Steve Watson	Clerk Salary	167.64
61	100278	25	Steve Watson	Clerk Salary	55.88
			Subtotal No. 100278		223.52
62	100279	23	Greenwoods	Lengthsman Invoice	600.00
63	100281	8	Stirling Construction	Allotment Material	1,980.00
64	100282	22	H Kayley	Remembrance Day Wreath	17.50
65	100283	24	Ambersol	Lengthsman Materials	542.40
66	100284	3	Steve Watson	Clerk Salary	164.64
67	100284	25	Steve Watson	Clerk Salary	55.88
			Subtotal No. 100284		220.52
68	100285	3	HMRC	Clerk Tax	3.00
69	100286	23	Greenwoods	Lengthsman Invoice	400.00
70	100287	18	Total Turf Solutions	Rec Drainage	5,448.00
71	100288	18	Duncan Ross	Rec Drainage	44,244.53
41	100501	25	Steve Watson	Clerk Salary	44.71
42	100501	25	Steve Watson	Clerk Salary	44.71
20	100501	3	Steve Watson	Clerk Salary	134.11
21	100501	3	Steve Watson	Clerk Salary	134.11
			Subtotal No. 100501		357.64
22	100502	3	HMRC	Clerk Tax	33.52
39	100502	25	HMRC	Clerk Tax	11.18
			Subtotal No. 100502		44.70
40	100503	25	HMRC	Clerk Tax	11.18
23	100503	3	HMRC	Clerk Tax	33.52
			Subtotal No. 100503		44.70
24	100504	23	Greenwoods	Lengthsman Invoice	525.00
75	100506	25	Steve Watson	Clerk Salary	55.88
72	100506	3	Steve Watson	Clerk Salary	167.64
			Subtotal No. 100506		223.52
73	100507	23	Greenwoods	Lengthsman Invoice	300.00
74	100508	16	LALC	Subscription	371.12
TOTAL					62,161.05

Hapton Parish Council
Form 126 Schedule - VAT between 01/04/2015 to 31/03/2016

Invoice Date	Supplier VAT Reg No	Supplier	Desc	VAT
01/11/2015	4605974	Stirling Construction	Allotment Material	330.00
04/02/2016	126641675	Classic Fireworks	Fireworks	133.33
20/03/2015	551082761	Ambersol	Lengthsman Materials	90.40
23/09/2015	830847032	Johnston Publishing	Lengthsman Advert	95.00
28/07/2015	776664084	BDO	Audit	46.00
30/11/2015	483751422	Total Turf Solutions	Rec Drainage	908.00
		Duncan Ross	Rec Drainage	7,374.09

Amount of VAT you can claim for this period is: £ 8,976.82

Notes on the Accounts

Box 2 – The Parish Council Precepted for the first time in 2015 at a value of £8,000.00

Box 3 – The Parish Council received a grant from Sports England of £45,000 for the Recreation Ground Drainage project, other external funding from the previous year for the playground improvement project of £10,000 makes up the difference in receipts.

Box 4 – Staff costs have increased due to additional hours to manage the new Lengthsman scheme and usual pay increases.

Box 6 – Payments have increased due to the Recreation Ground Playground Scheme compared to the Play Area scheme last year.

Box 7 – Carried forward amounts differ as all projects have now been completed which had incomes and expenditures encompassing different years. The Council has carried out two major projects in the last two years with external funding, which has transgressed between financial years.

List of current assets

Page 1 1st April 2016

Hapton Parish
Council

LIST OF ASSETS HELD AT 31/03/2016

Community

Date Purchased	Description of Asset	Current Value
	Hapton Community Room	£ 1.00
	Land inc. play area, rec, allot/garages	£ 1.00
	Sub Total	£ 2.00

Equipment

Date Purchased	Description of Asset	Current Value
	Sub Total	£ -
	Total Value of all assets	£ 2.00