Hapton Parish Council

Prepared by: _____ Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 21/05/2020			
	Cash in Hand 01/04/2020			32,907.16
	ADD Receipts 01/04/2020 - 21/05/2020			15,875.00
				48,782.16
	SUBTRACT Payments 01/04/2020 - 21/05/2020			1,200.45
A	**Cash in Hand 21/05/2020** (per Cash Book)			**47,581.71**
	Cash in hand per Bank Statements			
	Cash	21/05/2020	0.00	
	Expenses	21/05/2020	32,065.33	
	Fundraising	21/05/2020	12,464.65	
	Environmental	21/05/2020	3,800.00	
				48,329.98
	Less unpresented payments			748.27
				47,581.71
	Plus unpresented receipts			0.00
B	**Adjusted Bank Balance**			**47,581.71**
	A = B Checks out OK			

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