

Hapton Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

| Bank Reconciliation at 04/03/2021 | | | |
|--|---|------------|------------------|
| | Cash in Hand 01/04/2020 | | 32,907.16 |
| | ADD Receipts 01/04/2020 - 04/03/2021 | | 17,505.00 |
| | SUBTRACT Payments 01/04/2020 - 04/03/2021 | | 50,412.16 |
| | | | 8,319.30 |
| A | Cash in Hand 04/03/2021 (per Cash Book) | | 42,092.86 |
| | Cash in hand per Bank Statements | | |
| | Cash | 04/03/2021 | 0.00 |
| | Expenses | 04/03/2021 | 25,885.50 |
| | Fundraising | 04/03/2021 | 12,464.65 |
| | Environmental | 04/03/2021 | 3,800.00 |
| | | | 42,150.15 |
| | Less unrepresented payments | | 57.29 |
| | | | 42,092.86 |
| | Plus unrepresented receipts | | 0.00 |
| B | Adjusted Bank Balance | | 42,092.86 |
| | A = B Checks out OK | | |