



Parish Councillors are summonsed to attend a virtual Hapton Parish Council meeting which will be held on Monday, 12th July 2021 at 7:00pm.

All members of the public are invited to attend

A handwritten signature in blue ink, appearing to be 'M. A. ...', is centered below the invitation text.

**Hapton Parish Council Meeting
Monday 12th July 2021
At 7:00pm
PARISH COUNCIL MEETING AGENDA**

1. Vacancy – 1 volunteer, Rachel Naughton
2. Apologies for Absence and Reasons given
3. **Declarations of Disclosable Pecuniary Interest**
 - 3.1 Members are invited to declare any Disclosable Pecuniary Interests they have may have in any matter identified for discussion at the meeting.

The meeting will be adjourned to welcome any comments from members of the public present.

- ***Public Questions***
- ***Police report if present***
 - ***PACT Priorities***
- ***County Council report if present***
- ***Borough Council report if present***

Formally reconvene the Parish Council meeting

4. **Minutes of the last meeting held on Monday 10th May 2021**
 - 4.1.1 To approve, as a correct record the minutes of the last Parish Council meeting held on Monday, 12th June 2021.

5. Matters Outstanding from the minutes as listed:

- Landowners – CC AH
- Trail Cameras
- Grass cutting schedule
- Site Visit – TB
- Meeting Sports Club and documents – CD & TB

6. Updates – for information only

7. Councillors Reports – including reports from representatives of outside bodies for information only.

- 7.1 Community Centre Update
- 7.2 RWE Grant letters x 2

8. Lengthsman

- 8.1 Approval of Lengthsman Jobs for the month.

9. Allotments

- 9.1 Allocations Update
- 9.2 Waiting List
- 9.3 Maintenance
- 9.4 No New Applications
- 9.5 Rent update

10. Planning applications - To receive any planning applications

- 10.1 To receive applications.
 - 10.1.1 **HOU/2021/0410** Single storey flat roof rear extension, internal re-model, flat roof rear roof dormer extension, 74 Leigh Park Hapton Burnley
 - 10.1.2 **VAR/2021/0362** Removal of condition 3 of planning permission 12/78/0418, Greenside Bungalow Sellars Fold Farm Burnley Road
 - 10.1.3 **HOU/2021/0382** Proposed single storey rear extension, 30 Stone Moor Bottom St Johns Road Padiham
 - 10.1.4 Delegate responses to planning applications received with response date prior to the next meeting

11. Financial report

11.1 Expenditure

11.1.1	Clerk's Salary – (Standing Order) Paid	£216.13	S/O Paid
11.1.2	Skip	£100.00	100701
11.1.3	Clerk Pay rise 2020 x 2	£26.08	100702
11.1.4	HMRC Clerk Tax x 2	£114.58	100703
11.1.5	M.J. Greenwood Lengthsman	£655.00	100704
11.1.6	Allotment Bonds	£600.00	100705
11.1.7	J Sutcliffe Internal Audit	£175.00	100706
11.1.8	Pest Control	£168.00	100707

11.2 Income

11.2.1	Allotment Rents	£420.00
11.2.2	Electricity North West	£23.71

Bank Balances –	Fundraising Account	£12,464.65
	Expenses Account	£34,350.28
	Environmental Account	£3,800.00
	TOTAL	£50,614.93

- 11.3 Budget Monitoring Report and Bank Reconciliations
- 11.4 Annual Return and Governance Statement
- 11.5 Internal Audit Report
- 11.6 Update Standing Order

12. Clerk's Report including correspondence

13. Visual audits

14. Date of the next meeting 13th September 2021, 7:00pm in the Community Centre Ruskin Grove.