



Parish Councillors are summonsed to attend the next Hapton Parish Council meeting which will be held on Monday, 12th November at 7:00pm.

All members of the public are invited to attend

**Hapton Parish Council Meeting
Monday 12th November 2018
7:00pm**

PARISH COUNCIL MEETING AGENDA

1. Apologies for Absence and Reasons given
2. Declarations of Disclosable Pecuniary Interest
 - 2.1 Members are invited to declare any Disclosable Pecuniary Interests they have may have in any matter identified for discussion at the meeting.
The meeting will be adjourned to welcome any comments from members of the public present.
 - **Public Questions**
 - **Police report if present**
 - **PACT Priorities**
 - **Neighbourhood Watch**
 - **County Council report if present**
 - **Borough Council report if present***Formally reconvene the Parish Council meeting*
3. Minutes of the last meeting held on Monday 8th October 2018
 - 3.1.1 To approve, as a correct record the minutes of the last Parish Council meeting held on Monday, 8th October 2018.
4. Matters Outstanding from the minutes as listed:
 - Land Registry Search
 - Footpath improvements
 - Drain letter to LCC
 - Dog Bin Hambeldon Road
 - 50 Beech Trees MG

5. Updates – for information only

- 5.1 Website – 161 Unique Visitors and 399 Page views
- 5.2 Facebook
- 5.3 Events

6. Councillors Reports – including reports from representatives of outside bodies for information only.

- 6.1 Heritage Group
- 6.2 Community Centre Update

7. Lengthsman

- 7.1 Approval of Lengthsman Jobs for the month.

8. Allotments

- 8.1 Waiting List
- 8.2 Maintenance
- 8.3 New Applications – no new Application

9. Planning applications - To receive any planning applications

- 9.1 To receive applications
 - 9.1.1 **APP/2018/0479** – Use of land for storage of containers (resubmission of APP/2017/0485), Thorney Bank Industrial Estate, Burnley Road.
 - 9.1.2 **APP/2018/0484** – Change of use and conversion of agricultural building to form 1 dwelling, Park Gate Barn Hameldon Road.
- 9.2 Delegate responses to Planning applications required prior to the next meeting date to the Clerk in consultation with the Chair and Vice-Chair.

10. Financial report

10.1 Expenditure

10.1.1 Clerk's Salary –October (Standing Order) Paid	£184.48	S/O
10.1.2 HMRC Clerk Tax September	£46.12	100587
10.1.3 M J Greenwood Lengthsman September Paid	£400.00	S/O
10.1.4 1&1	£23.97	100588
10.1.5 Classic Fireworks	£1,200.00	100589

10.2 Receipts

10.2.1 Allotment Rents	£52.50
10.2.2 Allotment Bod	£200.00

Bank Balances – Fundraising Account	£10,714.65
Expenses Account	£12,701.37
Environmental Account	£3,550.00
TOTAL	£26,966.02

10.3 Budget Monitoring Report and Bank Reconciliations

11. Clerk's Report including correspondence

- BBC register of electors
- Hags Catalogue
- LCR Magazine
- Clerk & Councils Direct

12. Policy Review

- 12.1 Annual Return and External Audit Report
- 12.2 Review of Policies
 - 12.2.1 Standing Orders
 - 12.2.2 Financial Regulations
 - 12.2.3 Asset Register
 - 12.2.4 Risk Assessment
 - 12.2.5 Publication Scheme
 - 12.2.6 Effectiveness Of Internal Audit

13. Visual audits

14. Chapter of the Good Councillor Guide – Part 9.

**15. Date of the next meeting Monday 14th January 2019, at the Community Room, Ruskin Grove,
7:00pm.**