



Parish Councillors are summonsed to attend the next Hapton Parish Council meeting which will be held on Monday, 14th January at 7:00pm.

All members of the public are invited to attend

**Hapton Parish Council Meeting
Monday 14th January 2019
7:00pm**

PARISH COUNCIL MEETING AGENDA

1. Apologies for Absence and Reasons given

2. Declarations of Disclosable Pecuniary Interest

- 2.1 Members are invited to declare any Disclosable Pecuniary Interests they have may have in any matter identified for discussion at the meeting.

The meeting will be adjourned to welcome any comments from members of the public present.

- ***Public Questions***
- ***Police report if present***
 - ***PACT Priorities***
 - ***Neighbourhood Watch***
- ***County Council report if present***
- ***Borough Council report if present***

Formally reconvene the Parish Council meeting

3. Minutes of the last meeting held on Monday 12th November 2018

- 3.1.1 To approve, as a correct record the minutes of the last Parish Council meeting held on Monday, 12th November 2018.

4. Matters Outstanding from the minutes as listed:

- There were no matters listed

5. Updates – for information only

- 5.1 Website – 141 Unique Visitors and 265 Page views
- 5.2 Facebook
- 5.3 Events

6. Councillors Reports – including reports from representatives of outside bodies for information only.

- 6.1 Heritage Group
- 6.2 Community Centre Update

7. Lengthsman

- 7.1 Approval of Lengthsman Jobs for the month.

8. Allotments

- 8.1 Waiting List
- 8.2 Maintenance
- 8.3 New Applications – no new Application

9. Planning applications - To receive any planning applications

- 9.1 To receive applications – none received at time of the agenda
- 9.2 Delegate responses to Planning applications required prior to the next meeting date to the Clerk in consultation with the Chair and Vice-Chair.

10. Financial report

10.1 Expenditure

10.1.1 M J Greenwood additional hours November	£100.00	100590 Paid
10.1.2 Springwood Nursery Lengthsman Materials	£74.29	100591 Paid
10.1.3 Royal British Legion Wreaths S137	£60.00	100593 Paid
10.1.4 Hapton Inn Hospitality	£60.00	100594 Paid
10.1.5 Lengthsman Materials December	£129.93	100595 Paid
10.1.6 Clerk's Salary –December (Standing Order) Paid	£184.48	S/O
10.1.7 HMRC Clerk Tax December	£46.12	100596
10.1.8 M J Greenwood Lengthsman December Paid	£400.00	S/O
10.1.9 Briercliffe Parish Council Stationery	£238.00	100597

10.2 Receipts

10.2.1 Heritage Wreath	£20.00
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Bank Balances – Fundraising Account	£10,714.65
Expenses Account	£11,064.48
Environmental Account	£3,750.00
TOTAL	£25,529.13

10.3 Budget Monitoring Report and Bank Reconciliations

10.4 2019-2020 Budget Setting Proposal

10.5 2019-2020 Precept Level

10.6 Annual Salary Review

11. Clerk's Report including correspondence

- Clerk & Councils Direct
- LCC Civic Service
- Holocaust letter

12. Visual audits

13. Chapter of the Good Councillor Guide – Part 10.

14. Date of the next meeting Monday 11th February 2019, at the Community Room, Ruskin Grove, 7:00pm.