



Parish Councillors are summonsed to attend the next Hapton Parish Council meeting which will be held on Monday, 12th February 2018 at 7:00pm.

All members of the public are invited to attend

**Hapton Parish Council Meeting
Monday 12th February 2018
7:00pm**

PARISH COUNCIL MEETING AGENDA

1. Apologies for Absence and Reasons given
2. Declarations of Disclosable Pecuniary Interest
 - 2.1 Members are invited to declare any Disclosable Pecuniary Interests they have may have in any matter identified for discussion at the meeting.

The meeting will be adjourned to welcome any comments from members of the public present.

 - *Public Questions*
 - *Police report if present*
 - *PACT Priorities*
 - *County Council report if present*
 - *Borough Council report if present*

Formally reconvene the Parish Council meeting
3. Minutes of the last meeting held on Monday 8th January 2018
 - 3.1.1 To approve, as a correct record the minutes of the last Parish Council meeting held on Monday, 8th January 2018.
4. Matters Outstanding from the minutes as listed:
 - Reports unlocked garage – CC AH
 - Fencing Risk Assessment - JG
 - PAT testing - TB
 - Bridge Lights Survey
5. Updates – for information only
 - 5.1 Website – 128 Unique Visitors and 357 Page views
 - 5.2 Facebook

5.3 **Events**

6. Councillors Reports – including reports from representatives of outside bodies for information only.

6.1 Community Centre Update

7. Lengthsman

7.1 Approval of Lengthsman Jobs for the month.

8. Allotments

8.1 Rent List Update

8.2 Waiting List

8.3 Maintenance

8.4 New Applications – 1 new Application

8.5 Shed Request

9. Planning applications - To receive any planning applications

9.1 To receive applications.

9.1.1 NOT/2018/0023 – LCC Consultation, New building to house biomass boilers including 2 x 9m high flues, Hapton Valley Colliery Site, Accrington Road.

10. Financial report

10.1 Expenditure

10.1.1 Clerk's Salary – January (Standing Order) Paid	£184.48	S/O
10.1.2 HMRC Clerk Tax January	£46.12	100562
10.1.3 M J Greenwood Lengthsman January Paid	£400.00	S/O £200 Credit

December Bank Balances – Fundraising Account	£1,714.65
Expenses Account	£11,100.09
Environmental Account	£2,774.50
TOTAL	£15,589.24

10.2 Budget Monitoring Report and Bank Reconciliations

10.3 Audit Documents Review

10.3.1 Standing Orders

10.3.2 Financial Regulations

10.3.3 Freedom of Information Policy

10.3.4 Asset register

10.3.5 Risk Assessment

11. Clerk's Report including correspondence

11.1 Clerk & Council Direct

11.2 Canal & River Trust

11.3 LALC Annual report

12. Visual audits

13. Quality Council Status

14. Chapter of the Good Councillor Guide – Part 4.

15. Date of the next meeting Monday 12th March 2018, at the Community Room, Ruskin Grove, 7:00pm